

Composition I

COURSE SYLLABUS
ENGLISH 100
Spring 2017
3.0 credits

TR
12:00-1:15 (52078)

ROOM LA 101

LEEWARD
COMMUNITY
COLLEGE

LANGUAGE ARTS
DIVISION



“Our kūpuna of the nineteenth century, had the skill and determination to write. They wrote mainly in the newspapers, but also in letters, books, court documents, government documents, such as petitions. . . They wrote their own geography, recorded the ancient names of places, rocks, winds, rains, groves of useful trees such as hala (pandanus), and ‘ohe (bamboo). They wrote their histories in genealogies” (Silva).

Course Description

ENG 100 provides practice in producing substantial compositions at the college transfer level for courses across the curriculum. Engaging in research activities, students evaluate and integrate sources into their compositions. Following a recursive writing process, they analyze the rhetorical, conceptual, and stylistic demands of writing for various purposes and audiences. Students apply the principles of expository writing and produce compositions that have clear ideas, adequate support, logical organization, and correct sentence structure. Students become proficient language users, independent learners, and thoughtful members of an academic community.

Prerequisite

Appropriate writing placement test score; or CR in ENG 22 (or grade of C or higher); or CR in ENG 24/24C (or grade of C or higher); or equivalent; or approval from the Language Arts Division.

Instructor: Cara Chang, M.A.

Office: LA 209 **Phone:** (808) 455-0335 or (808) 729-3759

Office Hours: Mondays and Wednesdays 9:30-11:00 a.m., Tuesdays and Thursdays: 8:00-9:00 a.m., or by appointment

Email: cmchang@hawaii.edu (Aside from office hours, email is the preferred way to reach me. Emails received after 4pm on Friday will be answered the following Monday.)

Student Learning Outcomes

At the successful completion of the course, you will be able to:

- 1) Use a multi-step writing process that includes drafting, editing, and proofreading while making use of written and oral feedback.
- 2) Write compositions, including an in-class essay on an assigned topic, that are appropriate to a particular audience and purpose. Texts will have a main point and supporting ideas developed with specific and logically organized details.
- 3) Compose complex and well-reasoned texts that incorporate source material appropriately.
 - Skill 1: Locate, assess, and use academically appropriate source material.
 - Skill 2: Use and combine sources without plagiarizing.
 - Skill 3: Give credit to others when using their words and ideas in writing.
- 4) Apply to writing the rules and conventions of grammar, word choice, punctuation, and spelling.
- 5) Demonstrate effective use of study skills and college success strategies.

To accomplish these goals, we will focus on specific places in Hawai'i and the histories, stories, and political issues that make up these places. We will be examining Hawaiian writers' discussion of the significance of land and particular places, and we will be sifting through other stories that have been written onto the land to understand why particular stories are told.

What is in this syllabus?

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REQUIRED TEXT: Course materials will be posted on Lulima (<https://lulima.hawaii.edu/portal>). Also, please check your UH webmail account (_____@hawaii.edu) frequently, as I often send announcements via email.

Required Materials

1. A folder or binder to store your materials
2. Notebook or folder paper
3. A dark colored pen and/or pencil
4. Student ID
5. Internet access
6. Printer access
7. Planner

Course Components

Your grade for this term will be weighted out of a 100%. Tentatively, the work described below will comprise your course grade. In addition to the final essay exam, there will be five essays assigned during the term (one draft each) accompanied by four peer evaluations, as well as weekly homework assignments involving both reading and writing.

Your Grade	Course Component	%
A = 90-100%	Essays	50%
B = 80-89%	Participation	15%
C = 70-79%	Homework	10%
D = 60-69%	Tests	7%
F = 0-59%	Grammar and Mechanics Quizzes	5%
	Peer Editing	5%
	Presentations and Projects	5%
	Final essay submission of choice	3%
	Total:	100%

You may view your current grade posted in Lulima gradebook.



"The single story creates stereotypes, and the problem with stereotypes is not that they are untrue, but that they are incomplete. They make one story become the only story" (Adichie).

Essay Requirements

1. Papers (electronic) are due at the beginning of class on the due date.
2. Late papers will only be accepted up to 3 days late.
3. Late papers will be marked down a whole grade (10%) per day, including days we don't meet as a class.
4. Points will be deducted from papers that do not meet the page requirement.
5. Papers must be typed, double-spaced, and have numbered pages. Failure to do so will result in points deducted from your final grade.
6. You are required to write your essays using a computer. Some computer skill is necessary in this class: you need to know how to boot up and shut down a computer; how to save a document to your flash drive; how to navigate the Internet; and how to type. If you need additional help, check with me or with a writing tutor at the Writing Center (in the library).
7. See page 6 to see how to format your papers.
8. You **must** complete Essay 3 to pass the course. It will be worth 150 points as opposed to the other essays that are worth 100 points.
9. You have the option to revise **ONE** essay of your choice within two weeks of the date the paper is returned to you. **All revised papers must be accompanied by a brief description of the revisions you have made and the initially graded copy. If you fail to include your graded paper, I will not accept your revision. You must also either meet with me or a tutor at the Writing Center before revising.**
10. For one of your essays, you will be required to attend a community service event on the following dates: _____ and/or _____. Please plan ahead. Failure to attend one of the community service events will result in an alternative research assignment and a five page essay.

Essays

For this course, you will be working on 5 graded essays along with a take home midterm and an in-class final exam.

- * (2 pages): Diagnostic
- #1 (3 pages): Narration/Description
- #2 (2 pages): Argument
- * (2-3 pages): In-Class Midterm
- #3 (3 pages): Argument and Research (You must complete this paper in order to pass the course)
- #4 (3 pages): Persuasion (PSA)
- #5 (3 pages): End of semester self-reflection
- * Final Exam (3 pages): In-Class Final

Information Literacy Exam

One requirement of English 100 is that students successfully complete the Leeward CC Information Literacy Exam. There are twenty-five questions in the exam, and the passing score is 72% (18 correct answers). The exam tutorial can be accessed at <https://sites.google.com/a/hawaii.edu/eng-100-ilt/> and via the library's homepage under the Learn How to Find Information section.

Students may take the exam two times on their own. However, if they fail the second time, they must obtain the Tutoring Form from the Library, fill it out and get it signed by the instructor, and be tutored by a librarian before taking the exam a third time.

Failure to complete the Information Literacy Exam will result in a drop of your final grade by one whole letter. (Example: If your final grade is an A and you do not complete your Information Literacy Exam, your final grade will be a B.)

The Information Literacy Exam will be available until the Thursday of the tenth week in the semester. However, the exact deadline is set by the instructor, depending upon when his or her students need to learn the information contained in the tutorial and exam. Your deadline is _____.

Extra Credit

Extra credit assignments are available to help you achieve a higher grade. You will be allowed to turn in up to three extra credit assignments (they must be different types of extra opportunities—you can't visit the Writing Center three times and use that for your three extra credit assignments). Here are some of your extra credit options:

- 1) You can attend any event or performance that involves land or place in Hawai'i
- 2) You can watch a program aired on the 'Ōlelo television stations (channel 49, 52, 53, 54) discussing Hawaiian cultural or political issues (www.olelo.org).
- 3) You may also attend any of the Malama 'Āina days: dates to be announced
- 4) You may attend SlamPoetry every 1st Thursday of the month at Hawaiian Brian's (Check website <http://www.hawaiislam.com/hawaiislam-schedule.html>)
- 5) You may visit the Writing Center (in the Library) and get help for your writing assignments.

After completing any of those assignments, you must write a two page response paper that includes one page describing what you saw and one page explaining what you learned. Extra credit assignments must be turned in by the last day of classes.

Late Assignments

As stated earlier, late essays will only be accepted up to 3 days late and will be marked down a whole grade (10%) per day, including days we don't meet as a class. No homework will be accepted late.

Attendance Policy

Chang 3

You must be in the class on time to get the most out of this course and to get a good grade.

- You are only allowed 2 absences (minus participation points for the day)
- After your allotted absences, every absence detracts 5% from your total grade. For example, if you are absent 3 times, you will receive a 5% deduction from your total grade.
- Even if you miss class, your work is still due on the due date. You may email your assignment to me or have another student turn it in for you.
- If you miss 6 classes (equivalent to 20% of all classes in a semester), you will fail the course. This will affect your Financial Aid.
- Showing up late or leaving early also hurts your grade (2 tardies/leaving early = 1 absence). If you are tardy/leave early, you may not makeup what you miss.

Save your absences for emergencies. Any time you are absent, you are required to provide some form of documentation (doctor's note, court subpoena). Please consider your grade options carefully and discuss with your counselor. **Your last day to drop/withdraw from the class is April 3, 2017.**

If you miss class, it is **your** responsibility to find out what you missed. If you are going to be absent, please let me know (by email or phone) in advance. **I will only let you makeup a test or quiz if you let me know you will be absent ahead of time. You may makeup your test or quiz at the Testing Center in the Learning Commons Building (1st floor). You will need your student ID.**

CLASSMATE CONTACT INFORMATION Just in case you have a question or you miss something in class, exchange contact information with two classmates.

1. Name: Phone #: Email:

2. Name: Phone #: Email:

Class Rules

You are expected to behave as a responsible and professional adult, to conduct yourself appropriately, and to treat others with courtesy.

- 1) If you're late, please enter quietly without disturbing the activity in progress. Remember to find out from me or a friend what you've missed. Turn in your assignments.
- 2) Turn off all cell phones/pagers (or put on vibrate) before entering class. No texting!
- 3) Show respect for others by keeping quiet when they are speaking.
- 4) Avoid any behavior that might disrupt the class or distract others from their work.

Failure to follow these rules may result in being asked to leave class for the day. You will not receive participation points for the day and will be counted as absent.



"The most sacred thing is 'Āina. We cannot destroy her for any reason—she feeds us...I heard her cry the first time I came a year ago, and I wept for many hours and couldn't stop. She wants to flourish as her sisters" (Ritte 46).

The Fine Print

Regarding Plagiarism: Academic honesty is fundamental in a college environment. You are expected to fulfill your academic obligations through honest and independent effort. **The work you submit for this course must be your own.** Dishonesty, cheating, and plagiarism are regarded as particularly serious offenses. Cases of dishonesty will result in a grade of "zero" for the assignment and may result in an "F" for the course. You may also be dismissed from the college after proper due-process proceedings. Please ask the instructor if you have any questions about collaborative work, plagiarism, or other issues related to academic honesty. See the University of Hawaii's [Code of Student Conduct](#) for additional information.

Keep Your Records: Please, as a backup, save all work on your computer hard-drive, flash drive, or in Google Docs. Lost work due to technical failure, lost or stolen property is not a compelling reason for extensions. Everyone will lose his/her work at some point in time. It is up to you to have a backup plan. You are responsible for keeping track of your drafts, essays, quizzes, assignments, and other graded work. Do not throw them away! (Wait until the semester is over.)

Student Assessment: in order to improve the quality of educational services offered to students, Leeward CC conducts assessments of student achievement of course, program, and institutional learning outcomes. The work you do in this class may be used in these assessment efforts. All work is used anonymously.

Accommodations

Reasonable accommodations will be provided for students with documented physical, sensory, systemic, cognitive, learning and psychiatric disabilities. If you believe you have a disability requiring accommodations for this class, please call the Coordinator of the Kako'o 'Ike (KI) program at 455-0421. The KI office is located in the Learning Commons on the second floor of the library building. They will verify your disability and provide the course instructor with recommendations for appropriate accommodations.



Learning is not a spectator sport. What you get out of this class depends on YOU.

*"You have brains in your head. You have feet in your shoes.
You can steer yourself any direction you choose."—Dr. Seuss*

Help & Resources

If you are feeling lost or overwhelmed...

1. Speak up in class

You may not be the only person with the same concern, and we all benefit from working questions out together.

2. Contact me

You are welcome to email me anytime, or better yet: visit me during my office hours. Many questions and issues can be resolved this way.

3. Get to know the Reference Desk

Our library staff is eager to help guide your research and orient you to our library's printed and online resources.

4. Use the Writing Center

The Writing Center provides free writing support for Leeward CC students. The writing consultants are fellow students who are available—in person in the Writing Center, online via Skype, and by phone—to help with writing assignments for any Leeward CC class, scholarship essays, and college success skills (including time management, organization, note taking, and reading). They are available on both an appointment and drop-in basis.

For more information or to make an appointment, stop by the Writing Center located on the second floor of the Learning Commons; call 455-0409; or visit the Writing Center website at

<http://emedia.leeward.hawaii.edu/writingcenter/>

5. The Veterans Resource Center

The Veterans Resource Center on campus helps in transitioning veterans students into college life and academic success. It's a place to help keep active military and our vets stay connected on campus and help to support academic accomplishments. Call 455-0672, or visit BS 103.

6. Participate in the Maka'ala Program

The Maka'ala Program is a campus-wide effort that seeks to support students early in the semester when they first begin experiencing difficulty. If I feel you are having difficulty in class (e.g., missing class, missing assignments, or low test scores), I may refer you to the Maka'ala Program. Once referred, a counselor will contact you to find

ENGLISH 100

Ms. Chang

ASSIGNMENT: ESSAY #1: Narration/Description (3 pages)

Draft due: Tues. 1/24 (Please share your draft with me as a google doc and have access to your essay in class.)

Peer editing: Tues. 1/24

Paper due: Tues. 1/31 (It is due electronically at the start of class. Please hand in your rubric, and do not forget your reflection.)

In this essay, I'd like you to tell me a descriptive story about an important event in your life. It should be about a specific event in time like an exciting, sad, frustrating, important life-changing moment where you changed as a person or learned a valuable lesson. Some of you may use what you've written in your diagnostics, but I'd still like you to revise what you've written to make it more narrative and descriptive. Your essay must have three elements: 1) events leading up to the event, 2) what happened to you/the event itself, and 3) how you changed from this experience.

Remember, **a story has a beginning, middle, and end.** Include details leading up to each event. Think about the different elements of narration and the short story I had you read. Does your story develop a setting, characters, plot, etc.? Where were you? Who were you with? What were you doing/thinking when this event happened? How did it change you? Did you feel any internal conflict? Think about what details are necessary and what details might distract the reader.

Pay close attention to the descriptive language you are using. Avoid "telling." Focus on **showing** your reader what happened using sensory details and figurative language. How can you make your audience see what you see? We will discuss in class how to make your essay more descriptive.

Reflection is important! At least half of your essay should be a filled developed discussion of why this event is important to you. How did you change as a person because of what happened? What did you learn about yourself or others? How does this experience continue to influence the way you live today—the choices you make, the actions you take?

Grading Rubric (100 points)

Content	Thesis is focused and stated clearly	/10
	Author uses complete, reliable support to make main points credible	/10
	Reflection shows the importance of your topic	/10
Organization	Paper is organized logically, paragraphs support main idea, and there is one main idea per paragraph	/10
	Intro grabs the reader's attention and conclusion prompts new thinking and brings effective closure	/10
	Transitions help reader follow the discussion	/5
Style	Used correct voice (suits the audience and purpose)	/5
	Sentences are clear, direct, and to the point; flowed well	/5
	Varied sentence structure along with varied and precise vocabulary; avoided wordiness, vague language, and cliché; used strong verbs and active voice; vivid descriptions and figures of speech	/15
Conventions/ Mechanics	Very few grammar, spelling, and punctuation errors	/10
	Formatted correctly (margins and spacing)	/5
	Reflection	/5
Total		/100

Essay Formatting

Last name page #

Your name
Ms. Chang
English 100
Date
Essay #

Center Your Title (no quote marks, bold, or underline)

Please double-space and use a regular font (Times, Arial, Courier) in 12-point! Each new paragraph should be indented one tab space; you do not need to put spaces between the paragraphs. You should have a single-spaced header that includes the information above. Put your last name and page numbers in the upper right hand corner. You do not need a cover sheet or a protective plastic cover. Just remember to staple or paper-clip your pages together. Use plain white paper.

Your margins should 1 inch on all sides. If you choose to highlight your typing by using bold, underline, or italic features, please use them sparingly because they are very distracting! Your essay should be a clean copy that is easy to read and understand, so that your excellent ideas shine through. If you have other questions, make sure you ask me.