CALL TO ORDER:

Chair Sharla Hanaoka called the regular meeting of the Distance Education Committee to order at 12:33 p.m.

Present: Sharla Hanaoka, Wojciech Lorenc, Claire Hitosugi, Orlando Garcia-Santiago, Leslie Opulauoho (guest) and Brad Koanui (ex-officio)

Absent: William Puette and Alphie Garcia

APPROVAL OF THE MINUTES:

The minutes of the January meeting were approved with grammar correction.

REPORTS:

Ex-officio Koanui provided feedback into 3 different methods (lockdown browser, online proctoring, and online exam service) of online testing. Faculty raised concerns about the online cheating. ID and IT are looking into options for online testing because of hardware requirement, costs and student awareness.

The Instructional Designer has been selected and will start early April. She will help Sharla with the Distance Learning coordination and support.

Guest Opulauoho will be representing VCSA while they select who will replace Irene as part of the DE committee. Maui and Kauai liaisons have been established to help out the DE students.

NEW BUSINESS ITEMS:

The Laulima Teaching with Technology nomination period has opened. Interested faculty can nominate themselves or their peers. Students can also nominate their professors. Forms are found on the UHWO DE Laulima site.

Reminder 2014 Laulima Teaching with Technology award winner, Stefanie Wilson, will be doing a brown bag on Wednesday, February 25th in E139 from 1:00 – 2:00 p.m.

The committee discussed quality measures in an online course suggested by WASC. The committee discussed the roles and responsibilities of the DE committee. It was suggested to clarify the responsibilities given the WASC visit. Discussions on a proposal for a new CC form for courses moving to an online modality is being considered. Chair Hanaoka to discuss with the Curriculum Committee Chair.

Meeting adjourned at 1:30 pm.

Next meetings:
March 18, 2015  D235 from 12:30 – 1:30 p.m.