Members present: John DeLay (Chair), Kara Kam-Kalani, Femar Lee, Marcia Roberts-Deutsch, Paul Sherard, Ka’iulani Murphy, Sterling Foster, Scot Parry, Conred Maddox, Jeff Stearns, and Doug Raphael

Members absent/excused: Alapaki Luke

1. Meeting called to order by John DeLay at 1:07pm.

2. The members will review the minutes from the December 2012 UC-DCC meeting at the February 2013 UC-DCC meeting.

3. Curriculum Actions Taken:

a. **Fall 271** and **Fall 272** (Modification to accommodate cross listing and increase enrollment.) - Approved.

b. **Art 123** (Modification of prerequisites to better fit the needs of HCC students. Marcia will attached a description of the catalog page.) – Approved.

c. **ESL 13** (Modification) – Approved.

d. **ESL 14** (Modification) – Approved.

e. **SP 253** (Modification to allow for CR/NC grading to meet the needs of students in the JABSOM Imi Ho‘ola program.) – Approved.

f. **MUS 122 Z** (New course to teach ukulele skills. Sterling Foster asked why SLO #3 is labeled as only referring to “right” handed ukulele players. He felt that it shouldn’t matter whether a person is right handed or left handed. Marcia will consult with Stewart Nago about changing the language so that it is neutral. Marcia mentioned that this course was recently certified as a DA course. Marcia will update page 2 of the application based on the course being certified as a DA course. Marcia will retype page 2 and attach.) – Approved.

g. **AS-Natural Sciences** (New program to provide continuity through the UH system while serving the needs of STEM students. The AS-NS degree is designed to align with the requirements found in the AS degrees at Kapio‘lani CC, Leeward CC, UH Maui College, and degree programs at the 4-year institutions. Marcia explained that the basic structure is what the UC-DCC should examine. Marcia will add an appendix specifically for HCC which will include an environmental focus within the biological science concentration. Paul Sherard discussed interest in having a pre-engineering option. Marcia said this will be flagged for further review. For the engineering option, HCC may
need to add new courses which do not currently exist. Marcia said that the structure should be set up first, and then the classes may be added later. John mentioned that GEOG 101 – The Natural Environment and GEOG 101L would fit the program well. Marcia said the applicable GEOG courses can be added to the list of electives. On the list of courses, John thinks Hawaiian should be spelled out instead of abbreviated.) – Approved.

4. Sterling moved for a vote to approve all curriculum actions. Red seconded motion. Members voted unanimously to approve all curriculum actions.

5. John will work with Todd Kobayashi to update the HCC intranet page with the most current list of UC-DCC members. Marcia recommends specifying each chair on the new list.

6. The next meeting will be on February 1, 2013, at 9:00am.

Respectfully submitted by Doug Raphael.