
Members absent/excused: Lichin Shao, Paul Sherard

Committee chair Kara Kam-Kalani called the meeting to order at 9:00 AM. John DeLay served as recorder.

The approval of the previous meeting’s minutes was postponed pending corrections to Shioko’s name, the word Persian, and Marcia’s recommended changes.

The committee then addressed submitted proposals.

1. **ART 123** Adjustment of prerequisites to match those at UH Mānoa: Approved

2. **ART 214** Adjustment of prerequisites to match those at UH Mānoa: Approved

3. **HWST 270** New course proposal. This course is offered at UHM and is required for the proposed A.A. in Hawaiian Studies. It will be offered as a WI and HAP focus course. There are a few issues to be addressed. Marcia noted that they should get the Authorization to Plan to the Curriculum Planning Committee by the end of the following week. She also pointed out that the course should be listed as an elective for the current academic subject certificate in Hawaiian Studies via program modification forms. The form should indicate repeated zero times for 3 credits. If the course is only taught as WI then students need a C or higher in English 100. The application for DL certification should be completed and since the course affects the HWST academic certification, the “Yes” box should be checked in regards to the form question regarding affects on academic programs. The T in HWST should be capitalized on the form. SLO wording “recognized” should be changed and the SLOs should address the Liberal Arts A.A. Program learning outcomes 5 and 8. Item 7
should be amplified and Item 12 should include DL certification. The syllabus should include the ENG 100 requirement and the form should include the A.A. learning

4. **JPNS 24** Alphanumeric change to JPN to match UHM. Some concerned about when last offered. Approved.

5. **JPNS 30** Alphanumeric change to JPN to match UHM. Course is currently offered with high enrollment and is a CTE elective. Approved.

6. **JPNS 31** Alphanumeric change to JPN to match UHM. Course is currently a CTE elective. Japanese is spelled wrong on the form. Approved.

7. **MUS 122D** This is a pre-existing guitar course with altered SLOs. Approval contingent upon completion of the SLO form with both old and new SLOs.

8. **PSY 100** Prerequisite changes to match UHM and remove English 100 placement. Description expanded to increase articulation acceptance at other institutions. SLO change to make SLO suite more measurable. Approved changes.

9. **SP 181** New course at HCC Interpersonal Communication is offered at other campuses. Can be offered as optional WI focus. Also discussed possibility for additional O focus. Approved.

10. **SP 251** Changes to prerequisites with ENG 100 placement as the recommended preparation. Approved with Eric Schaffer opposed on the principle that 200 level courses should require successful completion of ENG 100.

Next meeting March 9th, 2012 at 12:00PM in 7-635.

Submitted by John DeLay, Recorder