Members present: Roberts Bates, Mike Ferguson, Kara Kam-Kalani, Shidong Kan, Kimo Keaulana, Alapaki Luke, Patrick Patterson, Marcia Roberts-Deutsch, Jeff Stearns, Fumiko Takasugi, Maggie Templeton, Shioko Yonezawa (Recorder)

Guest: Kerry Tanimoto

Meeting was called to order by Shidong at 12:08PM.

1. **Review of prior minutes**

   The committee read the December 5, 2014 meeting minutes. Minutes were approved as is.

2. **Review of current curriculum proposals**

   a) Natural Science (Modification)
      - Addition of Pre-Engineering to ASNS
      - Maggie moved to approve. Alapaki seconded the motion. No discussion and the motion was approved unanimously.

   b) CE 270, 271 (Reactivation)
      - Required for the upcoming Natural Science AS Degree pre-engineering concentration.
      - DP Diversification (as UHM) can be done separately in the future.
      - Alapaki moved to approve. Fumi seconded the motion. No further discussion and the motion was approved unanimously.

   c) EE 211, 213 (Modification)
      - Required for the upcoming Natural Science AS Degree pre-engineering concentration.
      - Gen Ed or Diversification can be added in the future.
      - Maggie moved to approve. Fumi seconded the motion. No further discussion and the motion was approved unanimously.

   d) ENG 257L, 257N, 257Q (Deletion)
      - The instructor to teach these courses retired and there is no one else to teach them.
      - Catalog pages showing deletions submitted to Shidong
      - Jeff moved to approve. Kimo seconded the motion. No further discussion and the motion was approved unanimously.

   e) HAW 101, 102, 201, 202 and HWST 107 (Modification)
      - Modification of SLOs
To align SLOs that HWST coordinators’ Group representing all seven community colleges in the UH system agreed upon.

Alapaki moved to approve. Maggie seconded the motion. No further discussion and the motion was approved unanimously.

f) **HWST 270 (Modification)**
   - Modification of SLOs
   - To align SLOs that HWST coordinators’ Group representing all seven community colleges in the UH system agreed upon.
   - Hawaiian diacritical mark “Okina” do not display correctly in the proposal. A box appears instead, most likely caused by using both Macs and PCs.
   - Alapaki moved to approve. Fumi seconded the motion. No further discussion and the motion was approved unanimously.

g) **JOUR 260 and ENG 260 (New courses)**
   - Cross-listed—the same instructor teaching in the same room during the same time
   - Questions raised and answered regarding:
     a. The writing method difference between Journalism and that of English.
     b. Students can register in either as an English course or a Journalism course.
     c. If the number ENG 260 is taken within the system, Jeff will pick a different number before the upcoming CPC meeting.
   - Jeff moved to approve. Shioko seconded the motion. No further discussion and the motion was approved unanimously.

h) **JPN142, 143 (New courses)**
   - Questions raised and answered regarding:
     o Course titles and numbers 142 Japanese for Hospitality and 143 Japanese for the Service Industry
     o Similar (but not exactly the same) courses offered at KCC and LCC.
     o Prerequisites to take (i.e., JPN 142 not pre-required for JPN 143)
     o If they are to become transferable, this has to be negotiated with UHM.
   - Jeff moved to approve. Mike seconded the motion. No further discussion and the motion was approved unanimously.

i) **Math 232 Calculus IV (Activation)**
   - Alapaki moved to approve. Robert seconded the motion. No discussion and the motion was approved unanimously.

j) **MUS 121D, 121Z, 121D, 122Z (Modification)**
   - Decreasing credits 3 to 2--tabled before
   - Alapaki moved to approve. Marcia seconded the motion. No discussion and the motion was approved unanimously.

k) **MUS 114 (New course)**
Questions raised regarding:
  o Designation (DA) and course structure
  o Credits 3 or 2? It should be 2.
• Kara will email the proposer(s) to clarify the above raised.
• Contingent on the number of credits and clarification of course structure, Kara moved to approve. Marcia seconded the motion. No further discussion and the motion was approved unanimously.

MUS 121B (New Course)
• Questions raised regarding:
  o Designation (DA) and course structure; KCC and LCC use DA diversification.
  o No syllabus required for a proposal. Course outline suffices.
• Kara will email the proposer(s) to clarify the diversification.
• Contingent on the clarification of course structure, Kara moved to approve. Marcia seconded the motion. No further discussion and the motion was approved unanimously.

3. Next meeting
   This is the last meeting. There is no meeting until the next academic year.

Meeting was adjourned at 12:56 pm.

Minutes respectfully submitted by Shioko Yonezawa.