

# Clarifying and Strengthening the Role of The Chancellor's Policy, Planning, and Assessment Council (PPAC)

Presented to

The Chancellor's PPAC  
August 15, 2013

For Chancellor Leon Richards

By

Salvatore S. Lanzilotti

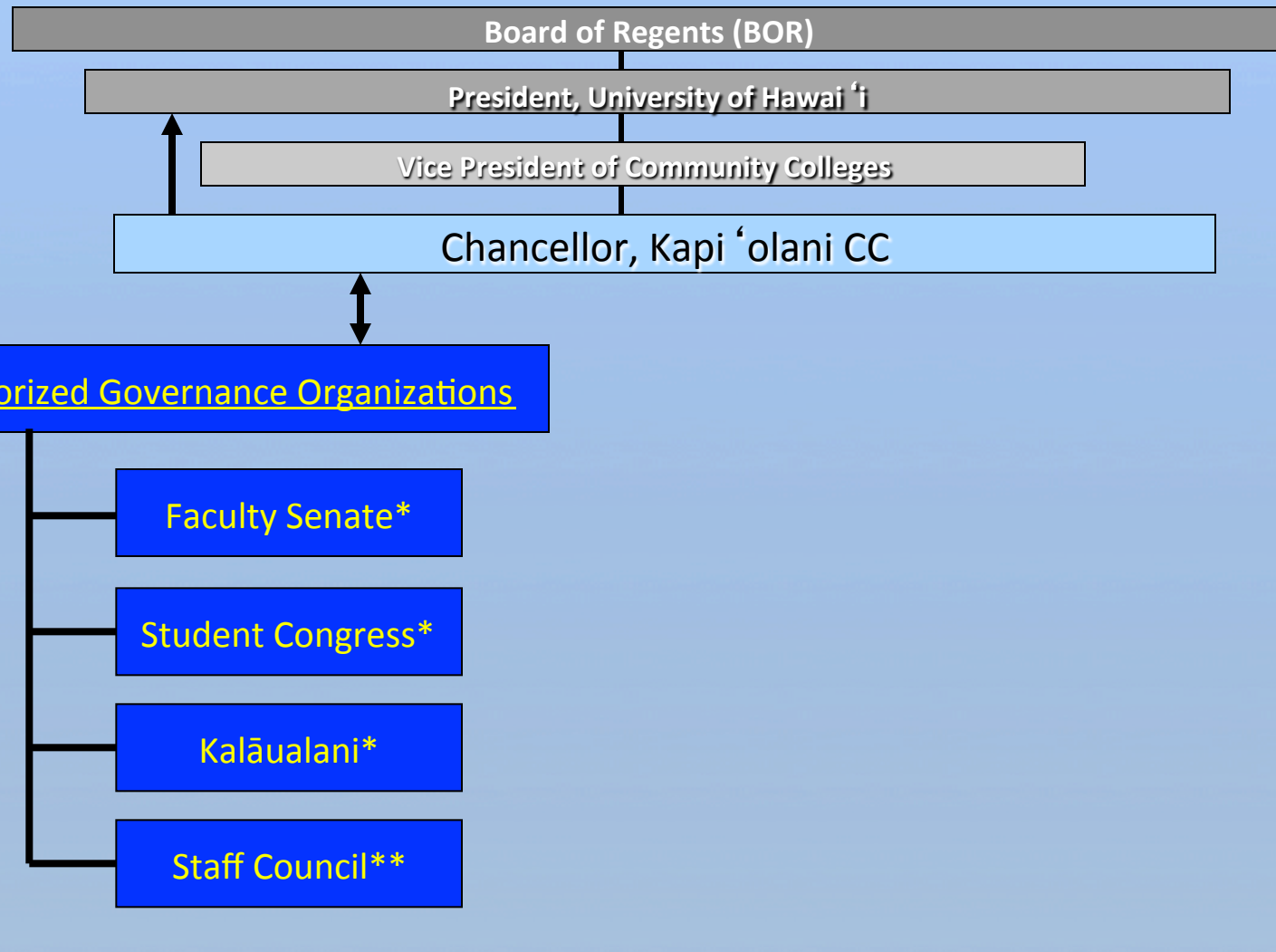
# ACCJC Team Visit 2012

- **Recommendation 9:** In order to fully meet the Standards, it is recommended that the College **clarify** and **strengthen** the review, assessment and planning recommendation roles of the Policy, Planning and Assessment Council to better **serve and inform** the College community and better **align** governance decision-making structures with those of the UH System. (IV.A., III.D., IV.B.)

# Based on April 2013 Members' Assessment

- 1. The Chancellor's PPAC name will be changed from the Policy, Planning, and Assessment Council (2004) to the **Chancellor's Advisory Council (CAC)** to better reflect its true purpose. (clarify role)
- 2. The CAC, as well as other Standing Advisory Councils, are advisory and not "legislative" bodies. (clarify role)

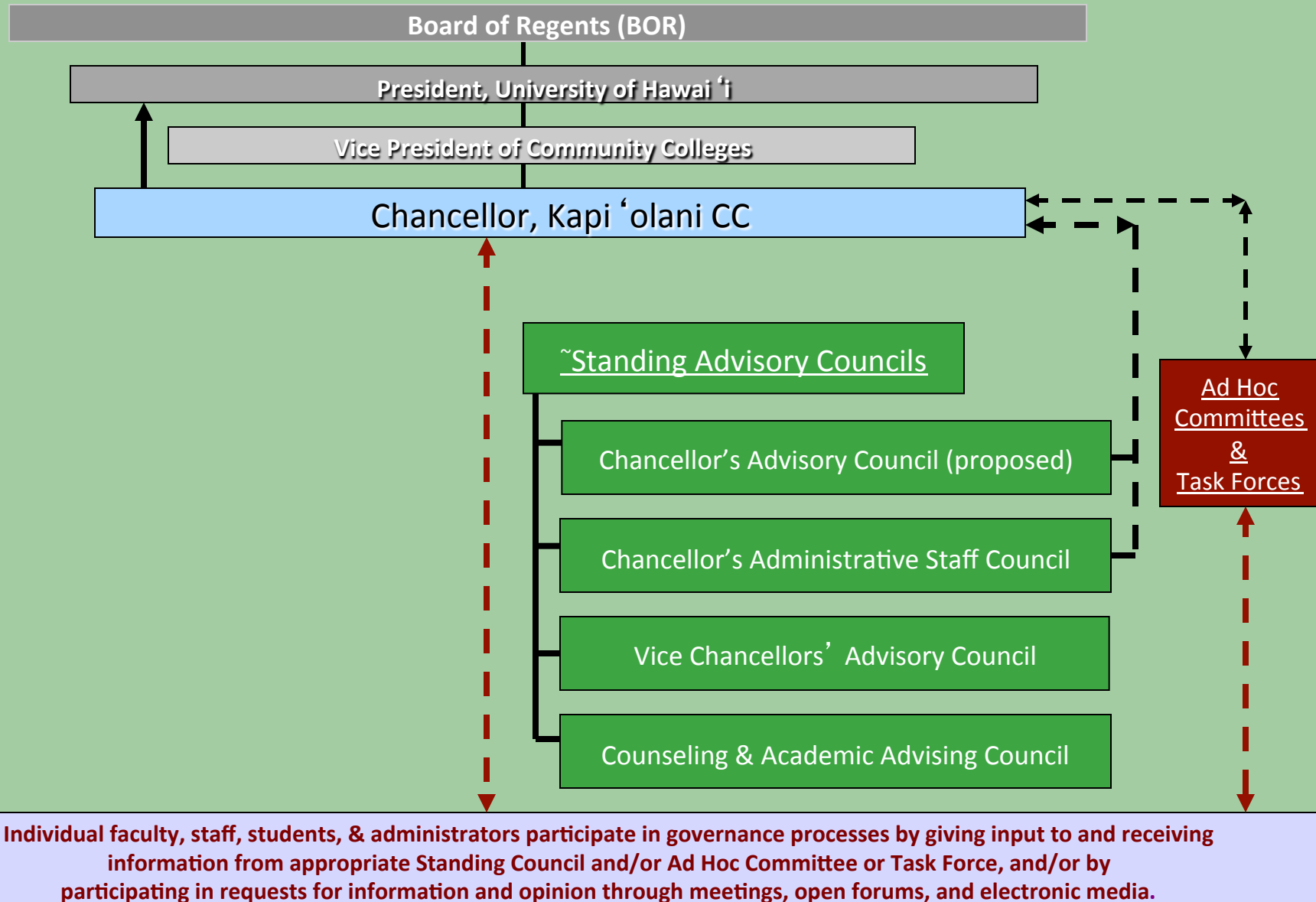
# Kapi 'olani Community College Participatory & Shared Governance Processes



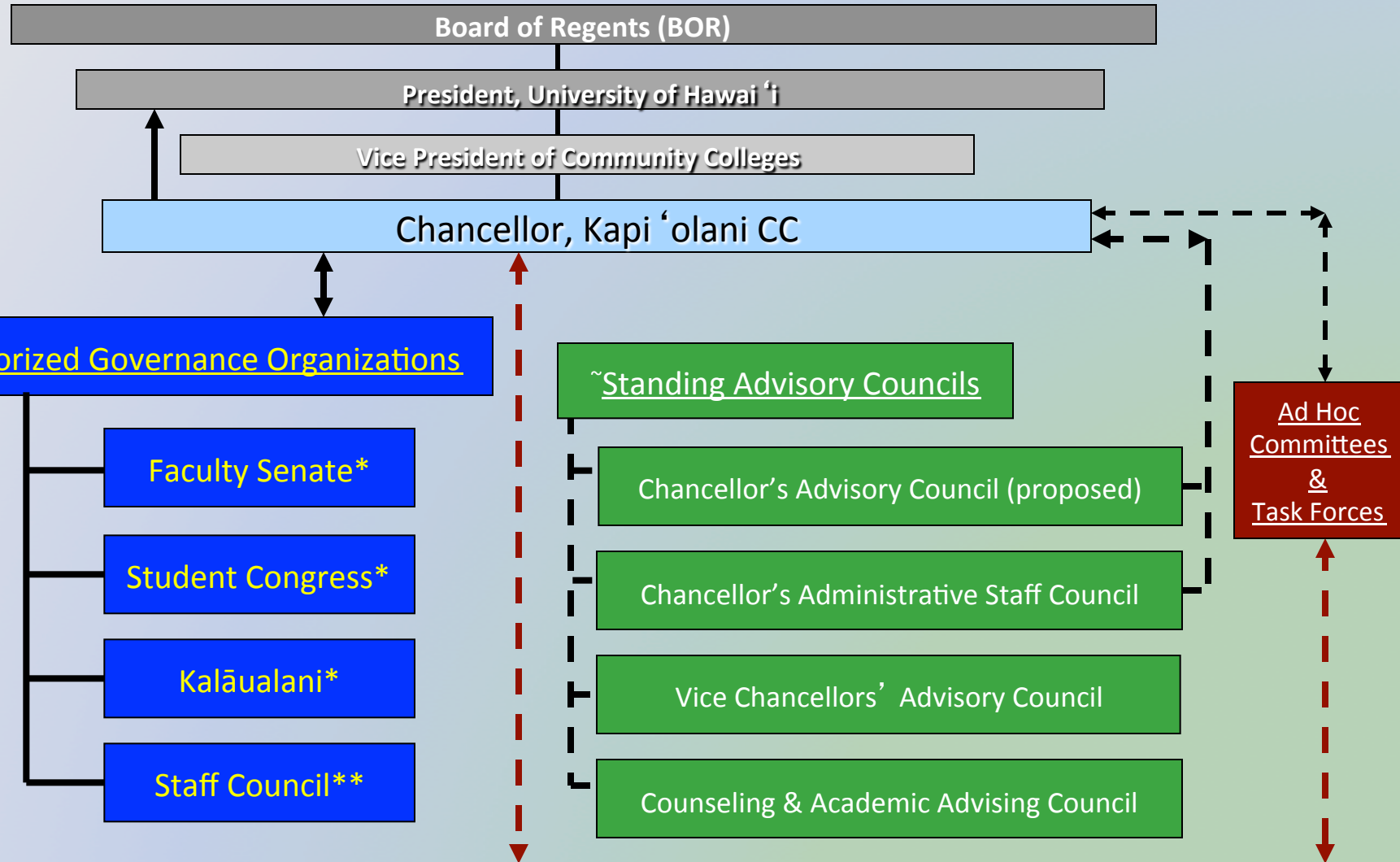
Individual faculty, staff, students, & administrators participate in governance processes by giving input to and receiving information from appropriate Authorized Governance Organizations

\* Organization chartered by the BOR and \*\* Organization chartered by Kapi 'olani CC (Formal = — )

# Kapi 'olani Community College Participatory & Shared Governance Processes



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Individual faculty, staff, students, & administrators participate in governance processes by giving input to and receiving information from appropriate Governance Group, Standing Council and/or Ad Hoc Committee or Task Force, and/or by participating in requests for information and opinion through meetings, open forums, and electronic media.

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~Standing Councils – Informal = - - - - -



# CAC (proposed)

- 3. The CAC will meet in the beginning of each semester for a briefing of the state of the College, e.g., budget, planning, enrollment, and other goals and objectives will be reviewed and discussions will occur concerning how to improve results. (clarify and strengthen role; establish agenda)

# CAC (proposed)

- 4. Council members are responsible for the two-way flow of information.
  - If there is no need for discussion and advice, there will be no meetings; information will be disseminated through the Chancellor's Office. The Vice Chancellors, deans, and department chairs and unit heads (i.e., all members of the CAC) will have the responsibility to further communicate this information to faculty, instructors, and staff. Unit managers have responsibility to ensure that information is clarified.
  - Concomitantly, all CAC members have the responsibility to bring information from their constituents to the CAC, where appropriate, so that issues in the "field" can be addressed either in this Council or referred to the appropriate Council, office, or individual.

(clarify and strengthen role; establish agenda; improve meeting management)



# CAC (proposed)

- 5. Work groups will be created within the CAC to provide proposals to the CAC on the advice it should give to the Chancellor on a topic, such as technology, budgeting, etc.
  - Also, the CAC will utilize disappearing work groups to advise the Chancellor on specific issues, e.g., to help determine appropriate membership for the CAC and how to improve its functioning, to assist in establishing an agenda for the year.

(clarify and strengthen role, improve meeting management; establish agenda)

# Questions & Comments

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