University of Hawai’i Community Colleges

**Council of Community College Chancellors**

January 19, 2018

1:30-4 pm

UH West O‘ahu, Campus Center C-225

MINUTES

Present: Manny Cabral, Helen Cox, Doug Dykstra, Lui Hokoana, Erika Lacro, John Morton, Louise Pagotto, Rachel Solemsaas, Peter Quigley, Michael Unebasami

Not Present: Deborah Nakagawa

Others: Suzette Robinson, Christine Chun, Tammi Oyadomari-Chun

Meeting called to order at 1:35 p.m.

1. Purging Student Records – John Morton

Morton reported on his conversations with Hae Okimoto on the planned changes to the purge process for students. The intention is to develop a system where students would be able to retain their classes without payment until 10 days before the semester. They would be regularly informed of the need to make payment and of payment options such as financial aid and payment plans. If the student didn’t make payment by the deadline, the classes would be cancelled. All subsequent registrations for that semester would require payment at the time of registration. The new procedure is intended to reduce student accounts receivables and to remove confusion on the part of the students as to whether class cancellation is automatic with non-payment. Some students now are incurring debt when they don’t pay and don’t show up for class.

Final details are still being worked out with implementation planned for Fall 2018.

1. Legislature – John Morton
   1. Legislative Hearings Recap

Senate Ways and Means and Higher Education hearings held 2 info briefings between Christmas and New Year’s and a third hearing in early January. In total, the hearings lasted for some 20 hours, including 8 hours devoted to just the community colleges. Campuses provided 500 pages of reports to the legislature in preparation for the hearings. A major topic of the hearings was the enrollment decline and the enrollment management plans of the college to reverse the decline. Some legislators also expressed concerns about E/Ms receiving pay adjustments if enrollments were declining.

House Finance conducted its hearing and concluded within 20 minutes.

* 1. 2018 Legislature

Several bills have been introduced to reverse the constitutional amendment that granted the University autonomy, to reduce the size of the BOR and the method of selecting Regents, and to remove from the Board authority for tuition. Other bills include expansion of the Hawai‘i Promise program and a requirement that all textbooks be Open Educational Resources (OER) by 2021.

1. Strategic Enrollment Management Plan – Rachel Solemsaas

Chancellor Solemsaas continued the discussion about enrollment management plans and chancellors shared their progress on the their own campus plans. Morton reiterated that our UHCC System plan has specific targets and target populations but the actual actions and timing of those actions is left to the campuses to develop. There will continue to be some system coordinated efforts such as the recently completed convening around returning adults.

1. Accreditation – John Morton
   1. Accreditation Standard II.A.12 – Helen Cox

Chancellor Cox raised a question about whether some of the AAS programs satisfy the standard requirements of ACCJC. In particular, she noted the absence of a course requirement for humanities in the nursing program and culinary program. Morton described how ACCJC approaches the standard. He also discussed the UHCC system policies on General Ed. His comments on the specific requirement for 15 credits of general education have now been determined to be out of date. The current policies have more flexibility in how the General Ed requirements are to be met.

* 1. Accreditation Commission

Morton shared the recent actions of the ACCJC commission and the implications for the upcoming accreditation visit. Two areas highlighted for attention are the full implementation of SLO assessment and the substantive contact requirements for distance education.

1. What is on Your Mind?

Climate Survey on Sexual Harassment and Sexual Violence Survey: Dykstra led a discussion on the recently completed survey. He noted that there were still substantial numbers of students reporting that they did not know how to report incidents and that work needed to be done to improve this awareness. Dykstra was also concerned about the relatively higher incident rates from Windward students. Morton suggested that Dykstra engage Jenn Rose in a conversation to better understand the nature of the report and subsequent action steps for the college.

**ACTION: Dykstra to contact Jenn Rose.**

1. Next Meeting – February 12, 2018
2. Meeting adjourned at 3:15 pm

Submitted by John Morton