University of Hawai’i Community Colleges

**Council of Community College Chancellors**

February 12, 2018

9-11:30 am

Dole Street Conference Room

UH West O‘ahu, Campus Center C-225

MINUTES

Present: Manny Cabral, Helen Cox, Doug Dykstra, Lui Hokoana, Erika Lacro, John Morton, Deborah Nakagawa, Louise Pagotto, Rachel Solemsaas, Peter Quigley, Michael Unebasami

Others: Tammi Oyadomari-Chun, Suzette Robinson, Sandra Uyeno

Meeting called to order at 9:10 a.m.

1. 2018 Legislature – John Morton

Morton said that there was minimal action at the Legislature that affects UH. There were no issues or follow up to Senate committees December info briefings for UH. The bill relating to Open Educational Resources (OER) received 75 opposition testimony and has been gutted to establish a legislative mandate to review and fund future OER. Budget moving through House and not much support for Hawai’i Promise.

1. UHCCP Revisions – John Morton
	1. UHCCP 9.237 Teaching Equivalencies

Morton said that the edits for UHCCP 9.237 Teaching Equivalencies clarifies, in consultation with UHPA, the 11-month teaching load is 36 teaching equivalencies per AY. This includes language to add a 9-month teaching load of 27 credits. Since KapCC has many 11-month instructional faculty whose teaching schedules were so varied, and not all were teaching 36 TE. UHCC and UHPA have tentatively agreed to a transition plan. Other CC chancellors, who foresee an issue, should work with Uyeno. Overload is not counted towards retirement.

Guidelines were issued by VPCC in 2015 (mixed schedule types and language courses) and 2017 (Natural Science) to clarify implementation questions and actions. Morton said need to determine if there is a need to consult with UHPA.

* 1. UHCCP 4.203 Institution-Set Standards

Morton said that UHCCP 4.203 updated Standards 2, 3, and 4 to use FY instead of AY in the definitions to be consistent with degrees and certificates outcome measures

* 1. UHCCP 1.103 International Education Committee

Morton said that the name changed from International Education Committee to International Education Council to better reflect the permanency of the group that is advisory to the VPCC. Also, name change aligns the IEC to other groups that are advisory and convened by the VPCC and are councils.

1. Authorization to Plan Associate in Science Entrepreneurship – Louise Pagotto

Morton share that the Integrated Academic Plan (IAP) enables a campus to propose and request changes/new initiatives to UH officers, including VPs and chancellors approval to plan. Pagotto said that KapCC’s 2-yr marketing degree deleting and new AS in Entrepreneurship. Need to ensure that other CC campuses are aligned and aware of the changes. Potential transfer to UHWO but not compatible with UHM.

KauCC has a generic business degree. HawCC has marketing degree but planning to repurpose due to low enrollment. Other CC campuses can develop their own program.

1. State Policy Institute – Peter Quigley

Quigley shared issues and info related to the 2018 State Policy Meeting. Can apply for Aspen grant without invitation.

1. Revisiting Purpose of Designated Professional Development Day (First Friday In March) and Future Planning – Manuel Cabral

Cabral said historically, a non-instructional day was devoted to the Hawaii Student Success Institute (HSSI). However, this year, the UHCC CC APT/Civil Service Professional Institute (APT/CS PDI) will be held on 3/2/18, the designated non-instructional day. Previously, the APT had their own campus retreat. Need to distinguish between personal development vs programmatic development of HSSI. Issue has been finding adequate space so the HSSI was move to the Hawai’i Convention Center and scheduled for 3/26/18. This opened up the 3/2/18 date for APT/CS PDI.

It was suggested that the AP/CS PDI be scheduled during spring break or summer. Also, need to determine the frequency, level of support, etc. Where do we want to take HSSI discipline mtgs, student success agenda: held on 1 or 2 days?

Campuses need non-instructional day for campus meetings as convocation date and duty period reporting week is busy for APT/CS (including counselors, business) front office staff. It was suggest that the APT/CS PDI be held in the Fall semester with location TBD.

**ACTION: Need to determine date and places for the HSSI and APT/CS PDI.**

1. Senior Visitor Pass – Doug Dykstra

Dykstra said experiencing issues with senior enrollment at WinCC. All campuses allow senior to enroll free. Silver college brochure work with interested faculty based on space available basis. Class space is ok but problem encountered when seniors want to get into labs. 3.5 years ago started senior program with 125 senior visitors, 47 of 125 have signed up for classes, primarily art. Even if openings are available, not required to offer seat. There is a Legislative resolution encouraging senior visitor pass. Seniors feel entitlement but it is a privilege. Art, music, and Japanese top classes. Issues with student conduct, not on roster, as student conduct code not applicable. No law mandates senior pass.

1. What is on Your Mind?

Kuali Curriculum issues: Morton said that VP ITS Yoshimi is aware of issues and continues to pressure. There are performance and design issues.

Returning Adults: Chun said initiative to enroll returning adults is successful and appears Lumina will continue to fund. Chun said DOE data is working. My Future Hawai’i (grade GPA) is at 70% of high schools participating and transfers. Lee will manage returning adults and high schools using demographic info available.

1. Next Meeting – March16, 2018
2. Meeting adjourned at 11:25 am

Submitted by Deborah Nakagawa