University of Hawai’i Community Colleges

**Council of Community College Chancellors**

May 19, 2017

9 – 11:30 pm

MINUTES

Present: Manny Cabral, Helen Cox, Doug Dykstra, Lui Hokoana, Erika Lacro, John Morton, Deborah Nakagawa, Louise Pagotto, Peter Quigley, Rachel Solemsaas, Michael Unebasami

Others: Felix Ortiz (Viridis Learning), Lou Guthrie ( ), Scott Murakami)

Meeting was called to order at 9:03 a.m.

1. FY 2018 – 2020 Marketing and Communication Plan – Susan Lee

Lee said the current marketing/communication budget ends on 6/30/17 and plans to present the Strategic Marketing and Communication Plan for FY 2018-2020. Lacro said analyzes specific majors to determine increase/decrease and try to determine reason for change. Lee said that if campus IR work with their campus marketing rep, then it can be addressed at the UHCC System level.

1. UHPA Collective Bargaining – John Morton

Morton said UHPA has not met with members yet. Proposed 4 year contract, effective 7/1/18, BOR out of tenure and promotion process as well as the appeal process. UH President will be final authority. Moved some MOU into contract: hiring letters, hearings officer. Non-cost items – Baccalaureate campuses only. E/M pay adjustments tied to BU 7. Lecture merit-based adjustment continue to be authorized in UHCCP. Need to develop process to implement.

1. 2017 Legislature – John Morton
   1. Bills

Morton said no concurrent resolutions passed relating to UH. Research bills passed so can work in companies, no construction academic reports required.

* 1. FB 2017-2019 Budget
     1. Operating

Morton said only Title IX advocacy funds and positions and Hawai’i Promise. funded UH performance funding unused balances remains with UHS. UH President to determine use of unearned funds.

* + 1. CIP

Morton said CIP@ Diamond Head has $10M GOB and requires $5M to be raised privately. Planning to build restaurant to develop revenue stream. $10M minor CIP, $15M CRDM ($5M designated to HawCC, MauC, KauCC, and HonCC)

1. Hawai’i Promise – John Morton

Morton shared that the Legislature chose not to pass bill but budgeted $1.829M to enable UH to start program. Contacted and obtained $200K if hit with expanded demand. Moving to establish program in Executive Policy with original language in the bill. BOR action not required and may roll out at June BOR meeting.

Morton met with financial aid officers this week to discuss Implementation. 3 different budgets FT (12 credit .75 (9 credit) and.50 (6 credits) budgeted at the lowest level and did not receive funds for credits enrolled above lowest level. Need mechanism to enable fulfilling Hawai’i Promise intent. Adjust at census date for students taking more than lowest level of credits and inform students. Funds available 7/1/17.

Pell Grant now covers summer, additional funds effect next summer 2018.

1. Title IX – John Morton

Morton said 2017 Legislature appropriated $820K and 4.00 FTE. Need 7 Title IX Cord and 5 advocates (each neighbor island and 2 on O‘ahu) = 12 FTE. Each campus found 1.00 FTE, +4.00 FTE new, and 1.00 FTE will be from UHCC Vacancy pool. Funds should be able to cover salaries. Establish positions as APT.

Demand is greater than what current 2.00 FTE can perform so requesting another 1.00 FTE to accommodate increased workload. Plan is to equally prorate salary for new APT to 7 campuses.

1. FY 2018 Budget Execution – John Morton
   1. BOR Strategic Elements

Morton said that BOR is requesting discussion at their 6/1/17 meeting relating to how budget was developed. E.g., Reallocations of funds and FTE, kick start Distance Ed, etc.

* 1. BOR Expenditure Plan

Morton said campus expenditure plans due. Governor’s plans restriction for FY 2018.

* 1. UHCC Plan

1. Supplemental Budget for FY 2019 – John Morton

Unebasami said no word yet from UH System. Morton said appears that UH is not planning to request funds from Legislature.

1. UHCCP 5.202 Review of Established Programs – Louise Pagotto

Pagotto passed changes in UHCCP 5.202. Request changes before accreditors arrive.

1. Annual Report of Program Data (ARPD) – Louise Pagotto

Pagotto suggested overhaul of ARPD. Budget tied to improvement but not to UH IRPC

1. Moving Pathways Forward – Helen Cox

Cox said Catherine Bio has time sensitive issue whether to bring Rob Johnstone or someone else. Plan to bring Pam Cox and an AACC pathway coaches. Morton said use in-house individuals in Fall.

Proposing UHCC Hawai’i Student Success Institute (HSSI) be scheduled during spring break Mar 26-30, 2018 (Mon Kuhio Day, Fri Good Friday).

1. Executive Retreat Plans – John Morton

Morton is developing the draft agenda. Then plans to share and solicit agenda items.

1. What’s on Your Mind?

DOE New Superintendent: Christina Kishimoto selected: Currently, superintendent of Gilbert Public Schools in Arizona, and previously served as superintendent of Hartford Public Schools in Connecticut.

Changing SAT score benchmark: Change cutoff score for UHM 510 English and 510 math. UHCC will follow ETS recommendation 480 English and 530 math

Background checks for faculty: Cabral asked about status fingerprints and other related factors.

1. Next Meeting – June TBD, 2017
2. Meeting adjourned at 11:30 am.

Submitted by: Deborah Nakagawa