University of Hawai’i Community Colleges

**Council of Community College Chancellors**

September 15, 2017

9 – 11:30 pm

Dole Street Conference Room

MINUTES

Present: Manny Cabral, Helen Cox, Doug Dykstra, Lui Hokoana, Erika Lacro, John Morton, Deborah Nakagawa, Louise Pagotto, Peter Quigley, Rachel Solemsaas,

Not Present: Michael Unebasami

Others: Tammy Oyadomari-Chun, Suzette Robinson, Lance Yamamoto

Meeting called to order at 9:09 a.m.

1. Financial Reports – John Morton

Morton said Unebasami and Yamamoto have been meeting with campus individuals regarding campus financial reports available. Yamamoto demonstrated budget reports on the web.

Supplemental Budget Previously, BOR policy paper not prepared/approved for supplemental budget. Now policy paper must be approved by the BOR. Operating budget items related to UHCC may include:

* Hawai’i Promise: $2.5M requested but $1.8M appropriated in 2017. Ready to support if Legislature extends to 4-year eligible students. Hawai’i Promise computation: FAFSA, NEC, 25% of EFC applied to direct cost, Pell, private scholarship -Hawai’i Promise. After census date, scholarship amount will be adjusted to actual credits enrolled.
* Konno decision prevents outsourcing jobs that can be performed by state employees. For CC, currently outsource security so will not be allowed to continue this practice. Exceptions: may hire for special events and emergencies. Currently, developing standard of coverage for campuses 2 per shift and more for larger campuses when stdts are present. want to discuss with union for offsite facilities
* Support for specific stdts needing specialized services, e.g., veterans, Native Hawaiian, Filipinos, pacific islanders, students.
* Increase student employment to get more funds for stdts retention, financial aid strategy, meet financial aid gap.
* Facilities maintenance and upkeep

Deadline: second week of October. Yamamoto to send chancellors FB 2017-19 budget requests that may be included in the supplemental budget submission.

CIP Budget - $25M R&M request. CIP Projects will included projects with appropriated design funds. Then new projects can be added.

**ACTION: Yamamoto to send chancellors FB 2017-19 operating budget requests.**

1. Viridis Learning – John Morton

Morton said need 2 campus to participate in pilot project with Viridis Learning. Viridis Learning is a cloud-based, SaaS technology platform that integrates with existing student information systems, government databases and labor market information to connect students to employers. The goal is to identify how we can get better at directing learners to pathways, which have currency in today’s market, to use technology to more effectively connect them directly to opportunity, and measure the economic impact of that educational investment. is MauC and HonCC volunteered.

1. Proposed UH Employment Degree Verification – Rachel Solemsaas

Solemsaas shared that verifying degree before application interviews will facilitate the recruitment process. UH is a member of the National Student Clearinghouse (NSC) that includes degrees achieved by its students. As members, UH can use the degree

**ACTION: Morton to check if each PNF needs to be manually signed by the chancellor**.

1. Returning Adults – Tammi Oyadomari-Chun

Oyadomari-Chun is seeking feedback to implement common effort to re-enroll returning adults with system support to organize current student success activities and initiatives into a coherent strategy. Use best practices in higher ed and industry and provide design thinking mindset and tools. Also will work with Business Roundtable to encourage businesses to use tuition assistance programs. Plan to implement Jan 2018,

1. What is on Your Mind

Collective Bargaining: Morton said that Governor signed collective bargaining pay bills on 9/14/17. Planning to make retro payments effective November 20 paycheck. OVPCC will pay overtime for campus staff.

RC-2020: Morton said meeting is being held in Honolulu Hawai’i in October 2017.

Financial Aid community schools for adult: Working on eligibility and determining what is equivalent to high school diploma.

Complete College American (CCA): Convening of CCA Guided Pathway group on 9/28/17 (100 Chancellors, VC Academic, VC Student, internal transfer-related staff, and pathway staff).

International Student Exchange Scholarship: Payment is waived for student – monetize tuition. Keep regular scholarship and exchange student scholarship separate.

High school website: Morton said website is up and running. Will have Fall 2017 data soon.

Distance Ed: Morton said that ready to offer classes to earn AA, AA in Hawaiian Studies, some host classes, accounting, business technology, medical info technology, and education. Also, UHM and UHWO require 300-level courses in the first 2.years.

1. Next Meeting – October 18, 2017
2. Meeting adjourned at 11:30 am.

Submitted by: Deborah Nakagawa