WebVoyage Committee Meeting (DRAFT)
Wednesday, 2018-04-18, 9:04am-10:20am
UHM Hamilton 401

Present: In person: Mary Campany/Honolulu Museum of Art, Erica Chang/UHM Cataloging, Alphie Garcia/UHWO (Chair), Carol Hasegawa/HonCC, Carla Hose/UHM Sinclair, Alissa Hugel /UHM TIM, Krissy Kahikina-Lou/UHM Sinclair, Carol Kellett/UHM Systems, Mariko Kershaw/WCC, Ralph Toyama/LCC, Jude Yang/UHM Public Services

Google Hangout: Melissa Kahili-Heede/JABSOM, Kathleen Stacey/UH Hilo

Absent: Shavonn Matsuda/UHMC, Anne McKenna/Kauai CC, Joyce Tokuda/KCC

Recorder: Hose
Next recorder: Kahili-Heede (June)

Voyager 9.2.0

I. Call to order (Chair Garcia) at 9:04am

II. Roll call - Self introduction

III. Approve January minutes (Garcia) - Approved with corrections.

IV. Standing Reports
   A. Library Council (Garcia)
      1. Discussion of decision for sole source
      2. Manoa to pursue sole source - Alma, others can join
   B. Discovery Committee (Hasegawa/Garcia/Toyama)
      1. Met in February.
      2. Unfinished business -
         Arthur reported - related title field was relabelled. Not to mirror what was happening in WebVoyage. Uniform title merged into related title. What happens in WebVoyage will happen in Primo
      3. New business -
         Sheila and Brian gave an update on the accessibility requirements and the matter were given to the deans. Guidelines and tools are forthcoming to either certify the department that cannot comply and or provide roadmap document for standard web page design. Library is fine as long as we offer direct assistance.
V. Old business
   A. Hawaiian translation spreadsheet (update - Kellett) - On-going
      1. Kershaw - WCC created a Hawaiian base language option in the LibGuides platform and is now available to all LibGuides users. Spread the word. Let her know ways to promote it.
         a) Hasegawa suggested send out email with links and screenshots.
         b) Kellett suggested to do a short presentation at HUGM.
   B. Manoa PDA wording
      1. Original - UH Manoa: On Demand
         2. WebVoyage Committee Suggested - Group again discussed and voted for the language: “UH Manoa students, faculty, and staff” (1/17/18 minutes)
         3. Currently - UH Manoa: On Demand, UHM students, faculty and staff only (The origins of Shamanism, spirit beliefs, and religiosity: a cognitive anthropological perspective)
   C. Click here for details
      a) Issue comma appearing before all UH
      b) ExLibris bug

VI. New Business
   A. ADA video compliance for streaming videos (Hose)
      1. Hose deferred to Kahikina-Lou on this subject
      2. No change to wording “Please contact sinc@hawaii.edu if you need this content in an alternative format.”
         a) Workflow issue.
         b) To improve workflow, communication, and efficiency a form was created. Will not be used at this time.
         c) Kellett checked with Nackil and he is willing to make a webpage form like his PDA page.
d) The WebVoyage Committee is okay with a PDA like form for ADA video compliance in the Holding record.
e) Anything before August 1, 2015 grandfathered in and doesn’t have to be subtitled/captioned.
f) Everything that is streamed after January 18, 2018 has to have subtitle/caption.
g) Streaming videos on Laulima for class use. Items posted after January 18, 2018 without subtitles/captions were taken down.
h) “ASHARED” streaming videos being shared with all UH. Library Administration says access should be restricted to UH Manoa only.
i) Takes Sinclair Library six weeks to add subtitle/caption at 99% accuracy for a 120 minute video.
j) Wait a year to revisit wording, workflow, and form.

3. **ACTION** - Garcia will draft a letter on how Sinclair Library is working toward being ADA compliant regarding streaming videos and limiting access to Sinclair Library reformatted streaming videos (ASHARED). He will share with the active committee member for suggestion. Then send the letter to Library Council.

B. Ethnographic Video Holdings display. (Hasegawa)
   Order of links is in reverse order WCC > Honolulu CC instead of vice versa. Example: Puhipau
   1. Nadine can reorder holdings
   2. Remove extra CC
   3. Kellett will check with Nancy. Alexander street press items and 856 subfield Z.
   4. Stacey fixed this holdings in cataloging during the meeting

C. EBook Central (Ebrary) message (Hasegawa)
   1. **How to become a lawyer**
      a) Issue with Title Unavailable
      b) Title dropped out of subscription
      c) Email assist@hawaii.edu to have title removed
      d) Subscriptions are not permanent
      e) Six months of titles are being added
      f) Michelle will delete dropped titles

VII. Announcements (All)
   A. Garcia
      1. [New UH West Oahu library website](#)
      2. Started usability testing with students, later with faculty and staff (five each)
      3. Checking ADA compliance on site
B. Toyama
   1. New staff - Cheryl Urasaki - APT/Tech
   2. Kanopy streaming video subscriptions. Only the videos paid for are available

C. Hugel
   1. Started Instagram
   2. Finishing staff introduction today
   3. Start resource introduction next week

D. Hose

E. Kellett
   No permission yet to hire for Erin Kim’s replacement

F. Kahili-Heede
   Posted an APT position, closed March, and will interview soon

G. Stacey
   On the BOR agenda to be confirmed - New University Librarian Joseph Sanchez effective June 1, 2018

H. Next meeting
   1. May - Cancelled
   2. June 20, 2018
      Agenda item - Election

I. HUGM
   1. Agenda being finalized and will be available soon
   2. Cost $12.00
   3. Hasegawa and Stacey will be presenting

VIII. Adjourn (Chair Garcia) at 10:24am