

Telescope Equipment Check-In/Out Sheet

We are ____BORROWING/____RETURNING the following equipment:

Telescope Case No. ____; Tripod No. ____; Eyepiece Box No. ____; Laptop No. ____

These specifically include (have P&A staffer initial any modification):

- ☐ Telescope case
 - ☐ Telescope tube, telescope mount, visual back, and hand controller
 - ☐ Telescope tube cover and visual back cover
 - ☐ AC power adapter
 - ☐ Finder-scope (AKA red dot pointer)—make sure this is off
 - ☐ Tool kit including bubble level, wrench, USB cable, serial port adaptor/connector
 - ☐ 1.25" 25mm eyepiece with two covers/caps
 - ☐ 1.25" diagonal mirror with two covers/caps
 - ☐ Tripod accessory tray (AKA tripod leg spacer)
 - ☐ Solar filter in box with cleaning cloth
 - ☐ Philips-head screwdriver
 - ☐ Flashlight and headlamp
 - ☐ Manual and two sun viewers
 - ☐ Tripod with washer & locknut
 - ☐ Metal case eyepiece kit
 - ☐ CCD camera with USB cable and adapter
 - ☐ 6mm, 8mm, 13mm, 17mm, and 32mm 1.25" eyepieces with two covers/caps each
 - ☐ 1.25" Barlow lens with two covers/caps
 - ☐ 1.25" color filters #12, 21, 25, 56, 58 or 58A, and #80A (6 total)
 - ☐ 1.25" moon filter (neutral density or ND)
 - ☐ Flip mirror with two covers/caps
 - ☐ Dell Laptop w/case & power supply,
 - ☐ Other items borrowed: _____
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By signing below, we agree that if any equipment we borrowed, not limited to the items specifically listed above, are missing or damaged, we will be responsible for their being found, repaired, or replaced (at cost). We understand and accept a hold will be placed upon our future registration at UH Hilo until the matter is resolved.

Sign: _____	Date: _____
Print name: _____	Organization: _____
Sign: _____	Date: _____
Print name: _____	Organization: _____

UHH PHYSICS & ASTRONOMY STAFF CONFIRMATION

Upon quick inspection, all equipment appears to be present and in good condition. Initial by anything missing or broken that is exempt from being charged to students.

Sign: _____	Date: _____
Print name: _____	