



**Hawaii Graduation Initiative  
December 13, 2013  
8:00 – 9:30am  
Meeting Agenda  
Room E109**

Present: Eun Ahn, Jim Cromwell, Mike Furuto, Sreang Heak, Sarah Juran, Hye Jung Kim, Margy Ledward, Amy Nishimura, Stan Orr, Sherry Proper, Garyn Tsuru

**I. GradesFirst Implementation**

Margy gave an overview of the capabilities of the GradesFirst system. She explained how it will be used for proactive academic progress and early alert notifications among faculty, relevant staff and students. In addition to these features that faculty will have access to, there are many more functions in the advising and student services areas, and the student affairs office is working on a response process for the pilot program.

Approximately 20 faculty members have volunteered to participate in the spring 2014 semester pilot program. Margy will give an overview of the system at January's Professional Development Day. After a short discussion regarding how to provide training for faculty, it was suggested that Margy email the GradesFirst faculty handbook to participating faculty, and then if anyone wants hands on training by the GradesFirst implementation representative, or one-on-one training, they can contact Margy and she will schedule it.

**II. Leaver's Survey**

Jim informed the HGI Team that the survey has been deployed. As expected, participation is minimal due to no incentive offered and to the time lag since students' departure. Approximately 10 students have responded (out of 380) and all said they were planning to return to UH West O'ahu in the future. The good thing about the survey is now that it has been created, it can be administered every semester promptly after registration period has ended. Hopefully, with no significant time lag we will get better participation.

**III. Sample Academic Plans**

No update was available for this meeting. Eun asked the faculty members present about the status of the sample academic plans in their areas. They had varying degrees of involvement in their department's sample academic plan projects, but no one was sure what the overall institutional project status is. The UH System office would like to have an update on this project, so the HGI Team is hopeful someone from student affairs will update the group at the next meeting.

**IV. Retention Subcommittee**

Sherry informed the group that the retention subcommittee is working on an end-of-semester report and will submit it to Eun by the end of December, for the HGI Team's review for the January meeting. A discussion ensued about the HGI "15 to Finish" state campaign, and how that is challenging for a lot of our students. Recognizing the



fact that the majority of our students are not traditional, and that many of them have jobs, families and other responsibilities, we concluded that it would be good to modify the campaign message for UH West O'ahu students. By including "15 to Finish" as one of three equally viable and respectable options, we believe students will be empowered to make the best choices for themselves. The other options are "12 to Finish" (in 5 years) and "30 to Finish" (including summer credits). Discussion should continue at our next meeting to determine if this change in messaging should be formalized, and if so, what our next steps should be.

#### **V. Developmental Courses in English & Math**

The faculty members involved in these pilot courses have initiated the process to change the course numbering to MATH 103M and ENG 100T. This will help students understand the level of course material when registering and also the fact that the courses should transfer as MATH 103 and ENG 100, respectively, in the event a student decides to transfer. Hye Jung shared some of her Math 196 analysis with the group. Preliminary information about the course outcome is very encouraging. Tentatively, 2 sections of MATH 103M and 2 sections of ENG 100T will be offered in the fall 2014 semester, and one section of each in the spring 2015 semester.

**Next meeting: January 10<sup>th</sup> @ 8am in room E109**