



**Hawaii Graduation Initiative**  
**August 9, 2013; 8:00 – 9:30am**  
**Room D235**

**Present:** Sherry Proper, Jim Cromwell, Margy Ledward, Ross Cordy, Leslie Opulauoho, Elaine Lee, Lokelani Kenolio, Terri Ota

**HGI Scorecard:** Took a look at the new scorecard; these are the measures that we will focus on. Copy attached in the handouts.

**Retention:** We'll take a look at improving retention campus wide, not just for the freshmen. Some of the programs that exist for high school students to earn college credits prior to high school graduation include:

- Running Start
- Jump Start

We will review the scorecard at every meeting. There was discussion about how to interpret and weigh the points as relevant to our institution. We will also look at how to approach the issue with policy at UHWO.

What is most relevant to UHWO?

We may want to improve more than just the targeted points.

Maybe we should use "Essential" as opposed to "Mandatory" when talking to students about getting advising.

**Academic Mapping:** Leslie gave the update on the mapping. The following are almost done:

- BUSA
- HUM (ENG, HPST)
- SSCI (half of the concentrations)

Ross voiced a concern that this should be a faculty function and, that faculty are most familiar with the programs. He also mentioned that the relationship that students build with the faculty is very important.

Leslie assured him that this was just a draft, a starting place for faculty to then review and edit. She also mentioned that they will be assigning advisors to each division, and would like to attend their Division meetings.

Margy mentioned that they will be bringing up the Grades First software, and perhaps this could also be presented to the Divisions.

**Retention Subcommittee:** Members of the Retention Subcommittee include Margy, Loke, Jim and Sherry. They will be taking a look at what data we have, and what do we want to collect. Faculty input will also be needed.

**EDI consultant visit:** The EDI consultants will return in the Fall and we need to gather together what we would like them to help us with. Please send Eun or Sherry a message by Tuesday if you have any additional ways that EDI (Education Delivery Institute) could assist us.

Some of the topics would be related to HGI and WASC. Suggested topics include:

- Help with benchmarks
- Metrics
- Help us to establish a series of reports to help with projections
- Summary dashboard report
- Survey to find out what students need
- best practices would be helpful
- Looking at data---have the consultants look at the data we have and help us to determine what data we should be tracking

**Student leave survey?** Ross asked about what are we currently doing with regards to finding out why freshmen drop out? Margy said that at the orientations, they asked freshmen about their plans, and 60% said that they did not plan to complete their degrees at UHWO.

The question was asked about what the process was when students leave: Probation, suspension, dismissal.

106 Hawaiian students, all levels, had dropped out in the last year.

Leslie also mentioned that for students that completely withdraw, that they have a leave survey.

What is our communication with students? How do you find out if they are coming back? Why did they leave?

Faculty often communicate with students and know why; but Terri mentioned that we should also remember that we now have a lot of lecturers; sometimes we don't communicate enough with them to know what students are saying as well.

**Marketing of programs:** There was discussion about the Bachelor of Applied Science program. There have been some past problems with students not understanding that part of the program would have to be taken at a CC. Sherry thought that a brochure should be developed to give students more information.

Next meeting: September 13<sup>th</sup> @ 8am in room D235