

Strategic Planning Committee

July 9, 2014

10:00 a.m. – 12:00 p.m., D104

MINUTES

Present –Mary Heller, Sarah Gilman Sur, Lui Hokoana, Loke Kenolio, Courtney Ketzenberger, Ross Prizzia, Sherry Proper (Chair), Alan Rosenfeld, Melissa Saul, Leila Wai Shimokawa, Wendy Tatsuno, Garyn Tsuru, Doris Ching.

Strategic Plan Components:

The following sections are the components of the UHWO Strategic Plan.

1. Chancellor’s letter / intro
2. Executive Summary
3. Commitment to Stakeholders
4. Mission/Vision/Values
5. Environment
 - Development of the Strategic Plan
6. Goals and Objectives
 - Indigenous Serving
 - Teaching & Learning
 - Student Success
 - Career Pathways
 - Partnerships & Collaboration

The Strategic Plan is transitioning from a text-heavy version (UH Hilo and the University of Alaska Southeast) to a more concise version modeled after the University of Texas at Brownsville plan. Recently the committee has focused on the assessment measures and will work on an assessment grid to ensure realistic indicators. The remaining substantial context will be moved to other sections of the plan to help provide the big picture.

Melissa Saul created an assessment grid as a proactive step. The assessment grid lists the objective, performance indicators, action/tactical, assessment, alignment, and timeline. This will be an internal document for only WASC and UHWO to see. Along with the grid, the Teaching & Learning subcommittee handout, with objectives and 5 indicators, will be the model the committee will follow.

The committee agreed to replace the last bullet in Career Pathways section which refers to seeking funding for scholarships which is too detailed. It will be replaced with the establishment of an advisory board consisting of business, professional, military, government and not-for-profit constituents to advise in the Career Pathways theme. The committee unanimously agreed to change Workforce Development to Career Pathways.

Mission / Vision / Values

It was suggested that the word **competitive** in the first sentence of the Vision Statement be **removed and replaced with the word engaged**. The committee agreed to this change.

Under the Stewardship value, the definition now reads, “our pledge **to care for** and manage human, natural, and financial resources responsibly, sustain the Native Hawaiian culture and `aina, and contribute to the vitality of the institution and the larger community”.

Working Groups

The committee broke up into two working groups, one group to discuss Career Pathways and Partnerships & Collaborations and the other group to discuss Indigenous Serving and Student Success themes to get them into the Teaching & Learning format and ready for administration.

=====

Next Steps

All subcommittees are to meet and using the format from the Teaching & Learning theme, create a similar document as well as working on the assessment grid. Subcommittees are also asked to be sure each theme has two paragraphs of context for the executive summary. Drafts are to be turned in to Leila by 5:00pm on Monday, July 14, 2014.

The next meeting of the Strategic Planning Committee is on Wednesday, July 16, 2014 from **10:00a.m - 12:00p.m.** in D104.