University of Hawai‘i - West O‘ahu
Faculty Senate
Resolution #2013-8

On October 4, 2013 the UHWO Faculty Senate adopted the following Resolution:

Resolved, That all faculty submit a course syllabi for each class to the Office of the Vice Chancellor for Academic Affairs at the beginning of each academic semester. With the exception of accreditation purposes and to the extent possible, every good faith effort will be made by the VCAA and/or the Chair of the respective Division to contact the author of the syllabus and secure permission before a syllabus can be disseminated.

Effective Date: Immediately upon approval.

Intended Purpose or Rationale:

This Resolution is submitted at the request of the Vice Chancellor for Academic Affairs and the WASC EER Committee. The policy was strongly recommended by our WASC consultant, Teri Cannon, and is an essential part of the accreditation process.

Putting the policy in place is necessary for the UHWO campus to maintain its accredited status. In addition, the EER Committee strongly believes that the collection and availability of a repository of all the syllabi will benefit new instructional faculty who may wish to see samples. Finally, collection of course syllabi will benefit students who need to produce a syllabus for a course taken at UHWO.

Submitted by

Susan Matoba Adler
Faculty Senate Chair, Susan Matoba Adler

Oct 17, 2013
Date

Approved/Not Approved by

Linda Randall
Vice Chancellor for Academic Affairs
Linda Randall

10-17-2013
Date

Approved/Not Approved by

Rockne Freitas
Chancellor Rockne Freitas

Oct 18, 2013
Date