This policy has been developed in accordance with federal regulations and University of Hawaii West Oahu policies governing the administering of financial aid programs to ensure that recipients are making satisfactory academic progress toward their educational objectives. These regulations apply to all students applying for and receiving federal and state financial aid. A student’s total post-secondary history is considered in the determination of satisfactory academic progress.

To be eligible for federal and state aid programs, the student must meet ALL three Satisfactory Academic Progress (SAP) standards regardless of whether or not the student had received financial aid.

1. Maintenance of a minimum cumulative and current/semester grade point average of a 2.0 or better.
2. Students must complete and pass at least 75% of all credit hours attempted at UHWO, including any approved concurrent enrollment at another UH campus. Courses assigned grades of F, W, I, NC and repeated courses count as hours attempted. Measurement of each student’s completion rate will occur at the end of each semester.
3. Students who have attempted 140 or more credit hours (inclusive of transfer credits) will be considered ineligible for financial aid. *Note: The Financial Aid Office will fund a student to a maximum of 180 credits, but require that the student take action by meeting with an academic advisor to ensure that they are matriculating at an adequate pace to ascertain that they will have enough funding to see them through the completion of their degree program prior to being awarded aid.

Academic progress will be reviewed prior to the awarding of financial aid and at the conclusion of each semester. Students failing to satisfactorily meet the academic progress requirements will be considered ineligible to receive financial aid. Eligibility may be reinstated at the time the student is able to demonstrate that they are able to meet all financial aid academic progress requirements or if eligibility had been extended based on the approval of an appeal.

During the period of financial aid ineligibility, students may (unless placed on Academic Suspension or Dismissal) attend UHWO without financial aid. However, the student will need to secure other financial resources (e.g. pay out of pocket) to cover their educational costs during this period.

Satisfactory Academic Appeal Process: A student who is deemed ineligible may appeal the denial of financial aid. The appeal process is optional and it is the student’s responsibility to submit an appeal should they choose to exercise this option. The appeal must be requested by submitting a signed Satisfactory Academic Progress Appeal Request (http://www.uhwo.hawaii.edu/pdfs/financial/forms/SAP_Appeal_Request.pdf) along with any applicable supporting documentation and the student’s USAFunds Life Challenges transcript to the Financial Aid Office. The appeal must be submitted no later than one month after the date posted on his/her letter of ineligibility OR one week prior to the last to 100% withdraw of the semester for which the student wishes to receive aid, whichever comes first. Submission of the appeal is not a guarantee of approval or reinstatement of financial aid eligibility. The appeal will be reviewed on a case-by-case basis and all decisions are final. Appeals should be submitted based on extenuating circumstances such as illness or injury, family difficulties or unforeseen circumstances. If the appeal is approved, financial aid eligibility will be extended for a probationary period. The student will be advised of the action on the appeal via letter and/or through their My UH portal.

It is the student’s responsibility to monitor their academic progress and be aware that less than satisfactory academic performance will result in financial aid ineligibility and may also result in the student’s meeting their aggregate maximums for certain financial aid funds prior to the completion of their degree requirements.

Questions regarding this policy or the decision on an appeal must be directed to the Financial Aid Office.