The Federal Student Aid PIN was replaced with the FSA ID on May 10, 2015. The new FSA ID consists of a user-created username and password to electronically access personal information on Federal Student Aid Websites such as the FAFSA (www.fafsa.gov), the Student Loans website (https://studentloans.gov), and the National Student Loans Data System (www.nslds.ed.gov) to name a few.

To create your FSA ID, our office has provided you with a step by step guide to doing so. The process is not difficult and should not take more than 15-20 minutes to complete. Just follow the guide and make sure to read the instructions as you do so. In addition to remembering your FSA ID, username & password; you should also remember your challenge questions and responses. This will help you should you forget your FSA ID username & password in the future.

Once you have created your FSA ID, you will continue to utilize this when completing your FAFSA. Please note: if you are a DEPENDENT student, your parent will also need to create their own FSA ID by completing the same process.
Click to “Enter the student’s information. As indicated by the red arrow. This will lead you to the next steps to begin the process of creating your FSA ID.

*For Parents: Click on the FSA ID icon on the home page of the FAFSA to create your FSA ID. (Refer to the 1st page of the guide.)
Make sure when creating your password that they meet all of the criteria indicated by the red arrow below.
UHWO’s Guide to Creating your FSA ID

Personal Identification Information
To apply for an FSA ID, complete the information below and select CONTINUE.

I understand that I will be required to certify that the information that I provide to obtain an FSA ID is true and correct and that I am the individual who I claim to be. If I am not that person who I claim to be, I understand that I am not authorized to proceed and that I should exit this form now. If I provide false or misleading information, I understand that I may be fined, sent to prison for not more than five years, or both.

Social Security Number *

Date of Birth *

First Name, Middle Initial, Last Name *
Profile Information

First, review the information you have provided carefully. Mistakes can cause delays or problems with the disbursement or repayment of financial aid.

Then complete the additional questions below. Select CONTINUE to proceed.

Your PIN information has been imported into your FSA ID application. You should review the information and make sure it is up to date.

Social Security Number: ***-**

First Name, Middle Initial, Last Name: 

Date of Birth: 

Username *

Password *

Confirm Password *

E-mail

Confirm E-mail

Mailing Address

City, State, Zip Code: EWA BEACH, HI, 96706
Challenge Questions And Answers

Challenge questions and answers are used to retrieve your username or password if you forget them and to unlock your account. Provide the challenge questions and answers below and select CONTINUE.

Challenge Question 1 *
Select Your Question

Answer 1 *

Challenge Question 2 *
Select Your Question

Answer 2 *

Challenge Question 3 *
Create Your Own Question Here

Answer 3 *

Challenge Question 4 *
Create Your Own Question Here

Answer 4 *

Challenge Question 5 (Used to access your information over the phone) *
Type a significant date in your life (MM/DD/YYYY)

Answer 5 *
**UHWO’s Guide to Creating your FSA ID**

### Review Your Information and Terms & Conditions

Verify the information you provided for your FSA ID below. If there is an error, select PREVIOUS and make the appropriate updates. If there are no errors, then read and agree to the Terms & Conditions and select CONTINUE.

<table>
<thead>
<tr>
<th>Field</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Social Security Number</td>
<td>*<strong>-</strong>-1</td>
</tr>
<tr>
<td>Username</td>
<td></td>
</tr>
<tr>
<td>Password</td>
<td>.........</td>
</tr>
<tr>
<td>E-mail</td>
<td></td>
</tr>
<tr>
<td>Are you 13 years of age or older?</td>
<td>I am 13 years of age or older.</td>
</tr>
<tr>
<td>First Name, Middle Initial, Last Name</td>
<td></td>
</tr>
<tr>
<td>Date of Birth</td>
<td></td>
</tr>
<tr>
<td>Mailing Address</td>
<td></td>
</tr>
<tr>
<td>City, State, Zip Code</td>
<td>EWA BEACH, HI, 96706</td>
</tr>
<tr>
<td>Phone</td>
<td></td>
</tr>
<tr>
<td>Alternate Phone</td>
<td></td>
</tr>
<tr>
<td>Language Preference</td>
<td>English</td>
</tr>
<tr>
<td>Challenge Question 1</td>
<td>What was the name of your elementary school?</td>
</tr>
<tr>
<td>Answer 1</td>
<td>.........</td>
</tr>
</tbody>
</table>
To verify your email address, you will be sent a “Secure Code” at the email address you had used when creating your FSA ID. When you receive the email, enter the security code in the field indicated by the blue arrow to the right & click “Continue”.

Verify Your E-mail

Enter the secure code below and select CONTINUE to verify your e-mail address. After you verify your e-mail address, you can use it as your username when logging in.

Enter the Secure Code

An e-mail containing a secure code was sent to your e-mail address on file. If you're accessing your e-mail via the Web, make sure to open a separate browser window. If you did not receive an e-mail, you can request a new secure code.

Note: It may take a few minutes for the e-mail to arrive. Check your junk folder if you cannot find the message in your inbox. Some e-mail providers require that you add an e-mail address to your address book before you can receive any e-mail from that address. To ensure that our messages can be delivered to your inbox, enter our originating e-mail address, FSA-ID@ed.gov into your address book.
You must get to this page and see the message indicated by the red arrow above to insure that you have created your FSA ID and that it is now ready for your use.