Dear KCC Faculty,

We take this opportunity to update you on the progress that has been made by your colleagues in the development of Student Learning Outcomes (SLOs), on current outcomes-related requests from external agencies, and on our next steps in the process.

Under the leadership of Kristine Korey-Smith, the Assessment Coordinator, and with the support of the Faculty Senate SLO Committee and the College administration, faculty have been engaged in ongoing discussions across all the program areas. The attached overview gives you the details of recent progress.

Since the end of the Spring 2008 semester, the Assessment Coordinator and the faculty have been hard at work:

- In May-August 2008, the Assessment Coordinator worked with faculty to draft SLOs for 24 degrees and certificates.
- In September 2008, Career and Technical Education (CTE) programs began drafting assessment rubrics which will be used to: a) assess student learning relative to program SLOs; b) develop course alignment grids; c) inform the evaluation of program effectiveness.
- In September - October 2008, the general education committees submitted draft program SLOs. They are also engaging in the development of draft assessment rubrics which will be used to: a) assess student learning relative to program SLOs; b) develop course alignment grids; c) inform the evaluation of program effectiveness.
- Culinary Arts, Health Sciences, Nursing, Hospitality, Legal, Educational Paraprofessional, Exercise and Sport Science, Interpreting, New Media Arts and Liberal Arts have drafted Program degree and certificate SLOs. Also, Business (2), Biotechnician, Natural Science and the Academic Subject Certificates are reviewing or drafting program degree and certificate SLOs.

Other external agencies, in addition to the Accrediting Commission for Community and Junior Colleges/Western Association of Schools and Colleges (ACCJC/WASC), have expressed their interest in improved learning outcomes assessment. With the reauthorization of the Carl Perkins Act, new accountability measures were established, and the CTE programs will need to comply with these measures. The CTE programs were asked to create a plan for validating their program-level AND course-level outcomes with industry and to develop a plan to assess those outcomes and use the results to improve the programs. All the work that the CTE programs have been doing with the Assessment Coordinator aligns well with the Perkins

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requirements. The Assessment Coordinator and the CTE faculty will continue to move ahead based on the plans already established.

In addition, in April 2009, the College will be submitting its annual report to the AACJC/WASC. In this document, we will report our progress towards developing and assessing SLOs. **We are confident that the work that the programs have undertaken this year and the assessment plan developed by the Faculty Senate Task Force will allow us to reach our goals and to measure up to the benchmarks set by ACCJC/WASC.**

Progress has been excellent and can only be sustained through effective communication and a shared commitment to quality assessment for improved student learning. We all have a role to play within our defined areas of responsibility. Because of their direct involvement in and responsibility for courses and programs, program faculty and coordinators in cooperation with their department chairs will be busiest this year. For starters, here is what is most important in 2008-2009:

- All programs need to submit program degree and certificate SLOs to the curriculum committee.
- Course alignment grids (what course addresses which SLO) need to be created for CTE programs and General Education.
- A SLO course information form needs to be completed for each course as an addendum to the COL forms required by curriculum committee
- Rubrics need to be drafted to evaluate student attainment of the SLOs
- The rubrics need to be tested using sample student work

Once all the SLOs have been developed, the assessment strategies identified, the rubrics designed, and the curriculum forms approved, our next step will be to implement the first cycle of the program assessment loop in 2009-2010. Kristine, as our Assessment Coordinator, will coordinate this effort.

We applaud the work of the faculty and pledge our support to our continued endeavors.

Harry Davis  
Chair, Faculty Senate

Robert Franco  
Accreditation Liaison Officer

Louise Pagotto  
Interim Vice Chancellor for Academic Affairs

C: Leon Richards, Chancellor  
Carol Hoshiko, Dean of Hospitality Education & Culinary Education  
Dennis Kawaharada, Interim Dean of Arts & Sciences, Business Education & Legal Education  
Salvatore Lanzillotti, Interim Dean of Health Education  
Mona Lee, Dean of Student Services
<table>
<thead>
<tr>
<th>Year</th>
<th>Event</th>
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<td>Fall 2006</td>
<td>KapCC established the Student Learning Outcomes (SLO) Committee. This committee was the formalization of a Faculty Senate Committee that had initially been formed in 2003 and conducted extensive research to learn how other institutions implemented their student learning outcomes and assessment including attendance at conferences, college visits, and literature reviews. The Faculty Senate SLO Committee has 30 members representing broad discipline coverage. The committee divided into six subcommittees to facilitate the SLO work. The chairs of the subcommittees meet on a weekly basis to review the work being done.</td>
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<td>Fall 2007</td>
<td>The Faculty Senate SLO Committee submitted a proposed definition for SLOs, a SLO Assessment Framework, and Principles of Practice. The committee also presented the definition, framework, and principles of practice to faculty, staff, and administrators at the general faculty meeting in January 2008.</td>
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<td>January 2008</td>
<td>The Chancellor appointed one faculty to serve as the Assessment Coordinator and guide the development and assessment of student learning outcomes for the college. The Assessment Coordinator works closely with the Faculty Senate SLO Committee and the Director of the Office of Institutional Effectiveness.</td>
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<td>February 2008</td>
<td>The Student Learning Outcomes Project proposed by the Faculty Senate SLO Committee was approved by the Faculty Senate and the Chancellor.</td>
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<td>Spring 2008</td>
<td>The Faculty Senate SLO committee held five forums to discuss the General Education Areas, which were originally written in 1997. Based on the discussions, five sets of general education areas were proposed and voted on by faculty staff and administrators.</td>
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<td>April 2008</td>
<td>The Assessment Coordinator presented KapCC’s SLO assessment project to the other community colleges in the University of Hawai‘i Community College System.</td>
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<td>April 2008</td>
<td>Five general education assessment committees were formed and are responsible for drafting general education SLOs and rubrics.</td>
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