Draft Faculty Senate Minutes  
September 8, 2008  
Olona 12:15-2:00pm

The meeting was called to order at 12:15  
Minutes from the May 5, 2008 meeting were not prepared for review, but will be submitted at the October meeting.

Vice Chair, Dennis Vanairsdale, reported on committee assignments.  
He will call a meeting of committee members before the October Senate Meeting based on the May 2008 list of members from outgoing Vice Chair Joe Overton. At the meeting, he will describe the responsibilities of each committee to carry out the appropriate work as assigned by Faculty Senate. He will make a list of the elected Chairs, and assign duties based on Faculty Senate Resolutions. He will present a report of this meeting to the Faculty Senate in October.

In discussion, senators expressed the need for committee members to take this responsibility seriously, attend all meetings, and for committees to submit annual written reports to the Senate.

Representing the Curriculum Committee (CC), Jill Wakabayashi, the new CC Chair reported on discussions with Susan Pope to make some clarifications on the Curriculum Committee forms so that faculty would have a clearer idea of specific expectations in preparation of the proposals. For example, there was confusion as to which signatures were required for approval prior to submission. A check list of specific requirements will be developed by CC. A CC sub-committee will consult with the faculty proposer and review the final version prior to posting on the Website instead of having the proposer post an incomplete document. It will be the responsibility of the sub-committee chair to work with the proposer, and with his/her consent, to have the proposal posted on the Website before the general CC voting meeting. If properly reviewed beforehand by the subcommittee, there should be no substantive changes to the proposal at the general Curriculum Committee voting meeting. SLOs will be included.

RESOLUTION Proposed/Seconded/Passed unanimously: “To accept and pass Curriculum Committee Memo.”

Certificate of Achievement (Math and English general requirement)  
Regarding the Certificate of Achievement, and Chancellor Richard’s statement of an English/Math requirement as standard policy for all Certificates of Achievement — including those courses passed last semester without the math/English requirement by Curriculum Committee and Faculty Senate — there was a Resolution:

RESOLUTION Proposed/Seconded/Passed unanimously:  “To ask Administration for the documents of policy as the source authority for a Math/English Requirement for any Certificate.”
Nursing at LCC
Chair Davis updated the Senate on the possibility of LCC establishing a Nursing Program that would duplicate the KCC program, due to the interest of a legislator who would hope to bring this program and its funding to his LCC district. According to Chair Davis, Nursing is one of the most expensive programs with an operating cost of approximately $30,000 per student. Chair Davis encouraged the KCC faculty and Curriculum Committee to expedite the 8 courses and 5 modifications to get the KCC program currently under revision “up and running” — to possibly avoid this duplication of administration and program implementation as it would be a drain on community college resources. KCC previously had plans to go to LCC and WCC to offer Nursing courses. Presently the Vice President for Community Colleges is not offering a decision. Ultimately the decision will come from the Board of Regents.

In a related curriculum issue, there is a need to resurrect and “undelete” the Pharmacy 110 course, that was deleted at the May 2008 Faculty Senate meeting, as part of this program. Formal action will be proposed to Faculty Senate at a later date.

Distance Education
Due to the increased emphasis on Distance Education at the College, with 118 classes online, issues related to workload, student enrollment, course development expectations, and greater need for technical support are having a greater impact on faculty. Since the current functioning Distance Education Committee was appointed by Administration, it was proposed that Faculty Senate form an ad-hoc Committee on Distance Education.

RESOLUTION: Proposed/Seconded/Passed with One Abstention:
“For Chair Davis to appoint an ad hoc committee on Distance Education.”
Discussion included faculty involvement in decision-making, workload, number of Manoa students with advanced standing that enroll and take seats of potential KCC online students. It was suggested that some students from online classes be included on the committee to represent student concerns.

Summer Teaching Workload Restrictions
The Summer Teaching workload issue has gone to the National Labor Relations Board and/or Arbitrator for a decision as to whether the summer restrictions on workload during the non-duty period represents a “prohibitive practice.” Chair Davis expressed regret that we were not able to work this out collaboratively with Chancellor Richards.
It was proposed that the July 3rd and September memos from Chancellor Richards in this regard be referred to the Academic Standards Committee.

Senator Overton stated there was no need to refer the issue to committee since the issue is in the hands of the NLRB. We should wait for the NLRB decision. But UHPA Representative, Sally Pestana, said that the NLRB ruling would be narrow, and that there were broader issues in the memos valid for discussion and review by the Academic Standards committee. The AS Committee could examine the issues and suggest a Faculty Senate position on the issues raised in the memo.
RESOLUTION to the Academic Standards Committee Proposed/Seconded/Passed by a vote of 9 in Favor and 1 Opposed:
“To provide guidance to the Faculty Senate as to how we should react to these two memos from the Chancellor on Summer Workload.”

Update on Reorganization Document
Chair Davis reported that the Reorganization proposal was not changed from the document that was delivered to the Senate. It is currently in John Morton’s office, and will soon be posted on the Web.

Volunteers Needed
Faculty volunteers are needed to serve on the Academic Grievance Committee. Senators should volunteer to serve or seek members to complete this committee.

Revisions of the Charter for Faculty Senate Chairs
Chair Davis reported that specific changes to the Charter were proposed by John Morton at the last meeting of Faculty Senate Chairs. In his absence, Chairs passed the changes without considering the consequences of some of the revised Charter language. With the new language (if the secretary understands the issue correctly) Resolutions may be proposed and passed at the meetings of Senate Chairs without requiring Senate Chairs to take the issues back to their respective Senates for a vote. Thereby, the UH President, or Vice President for Community Colleges, could approach the FS Chairs at these meetings with proposals that could be voted on without consultation on the home campus. A requirement to consult should have been included.