Present:  Dennis Vanairsdale, Sally Pestana, Rosalie Fernandez, Lina Doo, Mark Lawhorn, Harry Davis, Aaron Chau, Ibrahim Dik, Kristine Korey-Smith, Shirley Tsukano, Saori Sato, Karla Cepeda, Nora Furuno

Absent:  Jeff Zuckernick, Karl Naito

Guests:  Susan Dik, Leigh Dooley, Flo Abara

The meeting was called to order at 12:20.

I.  APPROVAL OF MINUTES:

Approved.

II. COMMITTEE REPORTS:

A.  Curriculum – Committee Chair Susan Dik
   a.  HIST 241 (5 year review) -- Approved.
   b.  PHYS 100 and 152 (5 year review) – Approved.

B.  Professional Rights – Chair Vanairsdale’s draft language for changes in the Faculty Senate section of the Participatory Governance document from Administration was approved along with a directive for a cover letter including:

   1.  Strong language with suggested edits to the opening and closing of the current Participatory Governance document affirming that Faculty Senate is not of the same weight as the other three groups referenced
   2.  Request for the term shared governance rather than participatory governance
   3.  Explanation for the deletion of administration references in the Faculty Senate section
C. Ad Hoc Committee on SLOs – Committee Chair Kristine Korey-Smith presented a Course Level Assessment Plan.

The plan was approved with recommendation for implementation along with a directive for a cover letter from Chair Vanairsdale affirming:

1. Willingness of Faculty Senate to collaborate on the plan implementation.
2. Recognition of Faculty Senate of the short timeline to bring the college into compliance with ACCJC.
3. Strong encouragement to Administration to release the appropriate funding to make the plan implementation successful.

D. Admission, Academic Standards and Graduation – The meeting time did not allow discussion of the Action Request to Approve and Institute Changes to Program Graduation Requirements.

E. Evaluation – Committee Chair Leigh Dooley requested action on the draft revision of contract renewal guidelines for KCC presented at the 10/4/10 meeting.

Action was deferred to the 11/29/10 meeting with a request for Chair Dooley to seek input from Administration regarding any pitfalls they see in the new process based on their experience in reviewing contract renewal documents. Senators were also charged with seeking department input in preparation for a vote on the revised guidelines.

III. ACTION ITEMS:

A. Resolution relating to permanent housing allowance for UH President – Chair Vanairsdale was directed to seek input from the other UH Faculty Senate chairs regarding their willingness to speak with one voice to the BOR on this issue in the near future. He will report back to the Senators electronically with their responses.

IV. UNFINISHED BUSINESS:

A. Review process of Foundations Designation – Foundations Board Chair Flo Ibara reported that the Board is seeking Faculty Senate’s approval for the 5 year review process for designating Foundation courses to be transferred from the Foundation Board to Faculty Senate Curriculum Committee.

The request was referred to Curriculum Committee for review. CC Chair Dik was requested to inquire if Curriculum Central can be modified to allow for such a Foundations review for all campuses.
V. NEW BUSINESS:

Senator Dik reported that Laulima Committee sites are not being used effectively. There is a noticeable absence of agendas and meeting minutes, as well as failure to post Committee meeting dates and times on the master Faculty Senate calendar.

Chair Vanairsdale pointed out that the Committees are working on Senate assigned tasks. It appears that the work being done is simply not being posted on the Laulima sites.

Chair Vanairsdale will confirm that the Committee Chairs got the newly created “Laulima How To Document”. Senators are encouraged to remind their department members of the importance of documenting all Senate Committee work on the appropriate Laulima sites, as well as the critical need for all committee members to participate in the work of the committee.

Meeting adjourned at 1:50.

Submitted by:

Sally Pestana
Secretary