Kapi`olani Community College
Faculty Senate
Minutes
October 3, 2011 Lama 111A , 12:15 -1:30 PM

Present: Dennis Vanaisdale, Michaelyn Nakoa, Harry Davis, Karl Naito, Dave Evans, Ibrahim Dik, Shannon Sakamoto (Maida Kamber Center), Mark Lawhorn, Shirley Tsukano, Gemma Williams (Maida Kamber Center), Saori Sato, Ed Borza, Aaron Chau, Brian Cassity

Absent: Kristine Korey-Smith, Peggy Barone

Guests: Reid Sunahara, Susan Dik

Meeting Called to order at 12:20

I. APPROVAL OF MINUTES: Approval with changes:
   a. Attach addendum of updates
   b. Addition to discussion of Naio:
      i. Gene Phillips represents Staff council and is invited to Faculty Senate meetings
      ii. Another faculty brought concern about Naio renovations to Faculty Senate.

II. COMMITTEE REPORTS
Statement made about Faculty Senate Vice Chair’s role to gather reports from Sub committees for faculty senate meeting: She will follow up and be sure of reports prior to FS meetings
   a. Admissions, Academic Standards, Graduation (Crystalynn Hottenstein) – No report
   b. Budget (C. Branson) – No Report
   c. Curriculum (S. Dik)*
      a. Course approvals –
         i. Anthropology 210 and 215 INACTIVE (Unanimous)
         ii. GG 103, 5 year review (Unanimous)
   d. Distance Education (R. Sunahara) – Working on CCSSE online component
   e. Evaluations (L. Maehara)- No Report
   f. Faculty Student Relations (H. Corcoran) – No report
   g. Professional Rights – No Report
   h. Ad Committee on SLOs (K. Korey-Smith) – No report

III. ACTION ITEMS
   a. Status of 5 year course review
      a. Need to define 5 year review
      b. Look at recommendation from 2006 Accreditation
      c. Question between 2006 or 2007 cut off date
      d. Deans to compile a list of courses that can be inactivated or deleted
e. Hire student help or other help to input courses to aid in time and technology challenges

f. Motion: Adopt Curriculum Committee’s recommendation to prioritize update of courses 2006 and older, but additionally are encouraged to review 2007. (Passed unanimously)

g. Action: Dennis will draft a Memo to faculty encouraging completion of 5 year reviews.

h. Discussion of all options to help aid in this process

i. Motion: To assist in the implementation of 5 year review process, Faculty Senate requests resources to be allocated to each department to be used at their discretion including the option to provide compensation to their Curriculum Committee member. (Passed unanimously)

b. CC System Distance Ed Draft*

a. Action: Distance Ed. Sub committee will look at Draft and provide a report to faculty senate to be passed up to CC System.

c. Proposed Revision of System Academic Policies (H.Davis)

a. Noting of UHCC Academic Credentials*

b. Transaction and Service Fee Change Request*

c. UHCCP 5.203 Program Credentials*

d. UHCCP Academic Residency Requirements for Graduation*

Motion: Given the effective date, Fall 2011, the Faculty Senate request that these policies not be implemented until consideration and approval from all faculty senates has been received. (Passed unanimously)

Motion: All policies above, a-d, will be passed on to the Admissions, Academic Standards, and Graduation sub committee for review and recommendation. (Passed unanimously)

IV. UNFINISHED BUSINESS

a. Senate Representational Structure

b. Naio Renovations

a. Announcements and Informational Items

i. Concern about faculty senate website- updated minutes not available

ii. Past resolutions, with follow up action, should be compiled and available on faculty senate website

iii. Activity calendar should be updated with all faculty senate and sub committee meetings days, times and locations

iv. Accreditation 2nd draft available, 3rd draft available on November 28th, 2011

VI. Meeting adjourned at 1:35
*Copies of these items can be found on the Senate Laulima Site.

Meeting Notes submitted by: Michaelyn Nakoa