Recommendations of campus assessment coordination to Faculty Senate and VCAA:

Current Model

Campus Assessment Coordinator – 9 credits

In January 2011, 10 A&S discipline lead assessment faculty were appointed to help facilitate course assessment; does not include the health sciences and program coordinators

Responsibilities:

- Review and provide feedback on program, course, initiative and support unit assessment plans and reports.
- Facilitate implementation and monitor campus program and course level assessment plan and make recommendations for adjustments or modifications when necessary
- Maintain campus program and course level assessment scorecard
- Conduct assessment trainings for faculty and staff including the development of SLOs, methods for assessment, summarizing and analyzing data and making improvements.
- Assist faculty and staff with assessment tasks including developing tools, summarizing and analyzing data
- Work with discipline lead faculty to guide course level assessment
- Advise faculty senate and administration on assessment issues.
- Assist accreditation liaison officer with assessment reporting
- Develop and maintain laulima site to house assessment information and materials
- Chair FS SLO committee
- Create and modify assessment reporting forms
- Lead Cornerstone Assessment Initiative
  - Facilitate development of cornerstone projects
  - Facilitate assessment of cornerstone project
  - Write cornerstone project assessment report
  - Work with curriculum specialist to code cornerstone courses in Banner.

1. Proposed Model: from FS SLO Assessment Committee

Campus Assessment Coordinator – 12 credits – all responsibilities above except for Cornerstone
Cornerstone Coordinator – 3 credits – facilitates Cornerstone project
Maintain discipline assessment coordinators (about 18 (as of 9/1/11) A&S faculty not including health sciences and CTE program coordinators; most A&S discipline assessment lead faculty get 3 credits)

2. Proposed Model: from Assessment Coordinator

  2 Campus Assessment Coordinators – 6 credits each
  Cornerstone Coordinator – 3 credits
Maintain Discipline Assessment Coordinators
3. **Proposed Model: from Assessment Coordinator**

Campus Assessment Coordinator – 9 credits
Cornerstone Coordinator – 3 credits

**A&S Department Coordinators:**
- LLL Assessment Coordinator - 9
- Arts Assessment Coordinator - 6
- Humanities Assessment Coordinator - 6
- Social Sciences Assessment Coordinator - 6
- Math Assessment Coordinator - 6
- Science Assessment Coordinator - 6

**A&S Department Coordinator Responsibilities**

- Work with Campus Assessment Coordinator to support assessment activities in the department
- Facilitate dialogues around assessment results
- Close the Loop on assessment findings with faculty- in other words work with faculty to make improvements
- Be a conduit of assessment information from Assessment Coordinator and OFIE to department
- Serve on committee to rewrite general education SLOs
- Serve on Cornerstone Assessment Committee
- Make sure all courses in the department are assessed every five years using student learning artifacts collected over several semesters
- Make sure assessment is documented in assessment reports
- Work with department chair and A&S dean to incorporate assessment results into tactical planning efforts.

**Recommended names for campus assessment coordinator(s)**

Tanya Renner
Shawn Ford
Sharon Rowe
Chris Gargiulo
Dennis Nullet
Laure Burke
Lisa Kobuke
Susan Inouye
Krista Hiser
Georganne Norstrom
Philippe Gross
Eric Denton
Charlotte Toguchi
Michaelynn Nakoa
Monomita Krishna
Neghin Modavi
Steve Singer
Iwalani Tasaka