Present: Peggy Barone, Aaron Chau, Brian Cassity, Harry Davis, Ibrahim Dik, Dave Evans, Krista Hiser, Mark Lawhorn, Michaelyn Nakoa, Saori Sato, Shirley Tsukano, Dennis Vanairsdale

Absent: Ed Borza, Karl Naito, (Gemma Williams?), Jeff Zuckernick

Guests: Susan Dik, Tanya Renner

The meeting was called to order at 12:17 p.m.

I. Approval of Minutes (1/09/12—Minutes approved; 5/02/11 minutes deferred till corrections made.)

II. Discussion, Commentary, News

Minutes need to be posted by Chair in timely manner.
Resolutions need to be sent by Chair when motions passed.
Resolutions from faculty senate must normally go through Chancellor.
Brief discussion of need for accreditation purposes to establish assessment tools for assessing “assessors,” including administration and faculty senate.
KapCC is not part of pilot to manage Adult Education classes whose funding state is eliminating.
In fall 2012 campus becomes non-smoking with exception of designated areas adjacent to parking lots. In fall 2013 campus becomes completely non-smoking. Effective ways to educate, publicize new rules are needed. KapCC to take on role of “Health Campus.”

III. Committee Reports

A. Curriculum Committee (S. Dik)

a. Modifications: Five year review of courses, deletions, additions

<table>
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<tr>
<td>AMST 202</td>
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<td>AMST 211</td>
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<td>AMST 212</td>
<td>Inactive</td>
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<td>AMST 221D</td>
<td>Inactive</td>
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<tr>
<td>PACS 273</td>
<td>Inactive</td>
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<tr>
<td>CE 271</td>
<td>(Deletions)</td>
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<tr>
<td>CHEM 161</td>
<td>ESOL 190LF</td>
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<td>ESOL 190LS</td>
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<td>DNCE 212</td>
<td>DNCE 213</td>
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(5-Year Updates)

CE 271
CHEM 161
CHEM 161L
CHEM 162
CHEM 162L
CHNS 102
DNCE 212
DNCE 213
EE 160
EE 211
EE 260
ENG 271N
HOST 278
MGT 122
b. PARs and ARMs
ASNS with a Concentration in Pre-Engineering
ASNS with a Concentration in Life Science
ASNS with a Concentration in Physical Science
Certificate of Completion in Customer Service (PAR only to reflect catalog revisions)

All of the above course updates, deletions, additions, ARMs, and PARs were approved unanimously.

B. Assessment (Coordinator, Tanya Renner)

Major Concerns:
- Documentation of Dialogue and Awareness
  Need evidence of wide-spread institutional dialogue among faculty as well as student awareness.
  Also need to demonstrate connections between SLO’s and other areas on campus (allocation of resources).

Strategies:
- Minutes (Department, Committee, etc.) can document dialogue.
- Summary of SLO’s data into ARPD.
- Create web site that faculty would use (to further document dialogue).

Questions:
- How many courses lagging in 5-year reviews? (?)
- Can faculty senate see updated report on where institution stands now? (Score cards not updated since fall; no new score card yet.)
- Can we get updated score card for course assessment?
  (Department course assessment coordinators should supply info, but reports not received from most departments.)

IV. Action Items--none

V. Unfinished Business--none

VI. Miscellaneous

B. Pathways Project: First meeting of Pathways Advisory Group to be held February 8, 2012. Project seems to have grown out of former “Academies,” but deals in part with “registration protocols” and limiting what first year students can take in order to make sure that they take needed courses in a timely manner.

C. Chancellor has requested meeting with faulty senate.

D. Some discussion of faculty senate and curriculum committee roles in certifying a course’s foundation status. General agreement to wait to talk with Shawn Ford. Item 56 in Curriculum Central instructs faculty to “contact the
Faculty Senate for directions on completing documentation for Foundations categories FS, FW, FGA, FGB, FGC.”

Meeting adjourned at 1:38 p.m.

Minutes submitted by Mark Lawhorn, Secretary