Memorandum

February 7, 2012

TO: Dennis Vanairsdale
    Faculty Senate Chair

FROM: Crystalyn Hottenstein
    Chair, Faculty Senate Subcommittee on Admissions, Academic Standards and Graduation

SUBJECT: Recommendations on the UHCC System Policy Recommendations

The Faculty Senate Subcommittee on Admissions, Academic Standards and Graduation met on February 7, 2012 to discuss the UHCC System Policy Recommendations. At this time, given the lack of information on the proposed policies, the subcommittee members give the following recommendations.

1. Noting of UHCC Academic Credentials on Transcripts

   Committee members motioned **NOT** to recommend automatic noting of UHCC academic credentials on transcript.

   a. **RECOMMENDATION**: Send students an email indicating that they are eligible for a degree/certificate with an ACCEPT or DECLINE response.

      i. **RATIONALE**

         1. Student needs to assume responsibility for all degrees and certificates awarded. (Awareness and responsibility on the student’s part). Student needs to approve any awarding of degree or certificates even if it is in the automatic STAR process.
         2. Liability issue may occur due to UH system errors.
         3. Student should be able to initiate their own application for graduation.
2. **Transaction and Service Fee Change Request**

   Committee members motioned **NOT** to recommend for approval of the 15$ Service Change Fee request until further clarification is made.

   a. **RECOMMENDATION:** Stick with present graduation fee. Money will get funneled to appropriate campus. Student knows exactly what they are paying for.

3. **UHCCP 5.203 Program Credentials**

   a. **RECOMMENDATION:** Without clear understanding of what the intent is, the committee has no recommendations at this time.

4. **UHCCP Academic Residency Requirements for Graduation**

   a. **RECOMMENDATION:** The committee members support the Academic Residency Requirements of 12 credits

   b. **SUGGESTION:** John Morton’s office should also look into residency requirements regarding certificates.