Faculty Senate Action Request (AR) Form

Submitted by: Sheldon Tawata

Academic Unit: Student Services

Date: October 9, 2012

AR DATA PROFILE: Please answer Yes or No

Did you request action from a department head or administrator? YES

Did you request action from a union representative? NO

Have you filed a grievance/lawsuit over this matter? NO

Is this a personal matter? NO

Is this a departmental matter? YES

Is this a college-wide matter? YES

Is this a system-wide matter? NO

Is there a relevant deadline for action by the Senate? YES

If yes, state the deadline date: As soon as possible

Describe the action requested:
I’m writing a request to revise how Kapiolani Community College screen and admit students interested in the Early Admissions program.

There are currently two opportunities for high school students to receive college credits through Kapiolani Community College - Running Start and Early Admit. There are currently overlaps in both procedures adding confusion to prospective students and their counselors or academic advisors. A revision of the Early Admissions procedures will create a cleaner distinction between the two. Below is a brief description of both programs as it currently stands.

“Running Start is a statewide program that provides an opportunity for academically qualified juniors and seniors to enroll in college classes through the University of Hawai‘i system as part of their high school coursework. This unique partnership between the Hawai‘i State Department of Education and the University of Hawai‘i System allows public high school students to attend college classes during the fall, spring, and summer while earning both high school and college credits.” – www.hawaii.edu/runningstart
The University of Hawaii Board of Regents policy on Early Admissions states that the,

“a. Board shall offer the widest opportunity for Hawai’i’s citizens, and especially its young people, to participate in the collegiate and postsecondary education offered within the University. In this policy, the Board emphasizes the commitment to provide educational opportunity for youth under 18 years of age who may be continuing high school students as well as to youth who have left high school without graduating.

b. It is delegated to the chancellors of each campus, in consultation with campus administrators and faculty, to develop early admission policies.” – Section 5-12 Early Admission Policies – http://www.hawaii.edu/offices/bor/policy/borpch5.pdf

Kapiolani Community College’s current Early Admissions procedure states (http://www.kcc.hawaii.edu/object/applyearly.html):

The Early Admissions program provides college educational opportunities for youths under the age of 18 who are one of the following:

- High school juniors or seniors and are academically accomplished, vocationally gifted or who have exhausted course options in a subject area at the high school level. These "early admit" students concurrently enroll in high school and college courses, and balance the rigors of coursework and assignments of two schools.
- High school "dropouts" and applicants officially released or expelled from school but are able, as determined by the college, to benefit from Kapiolani Community College (KCC) course offerings.

The confusion mainly stems from the counselors and academic advisors from the Department of Education because some have tried to enroll student through Early Admissions as a way to avoid the Running Start procedures. The revision would make it clear that Running Start is exclusively for Department of Education high school students, and the Early Admissions are for non-Department of Education high school students.
Proposed recommendation:

Below is the proposed revision for the Early Admissions program (http://www.kcc.hawaii.edu/object/applyearly.html):

The Early Admissions program provides college educational opportunities for youths under the age of 18 who are one of the following:

- High school juniors or seniors of non-Department of Education schools who are academically accomplished, vocationally gifted or who have exhausted course options in a subject area at the high school level. These “early admit” students concurrently enroll in high school and college courses, and balance the rigors of coursework and assignments of two schools.
- High school "dropouts" and applicants officially released or expelled from school but are able, as determined by the college, to benefit from Kapiolani Community College (KCC) course offerings. It is advised that students in this category consult with the Kuilei Outreach Program at 808-734-9399 or kuilei@hawaii.edu about the responsibilities of becoming a college student.

Important Information

- Prospective Early Admission students must submit a UH System Application on-line and an Early Admit application (detail instructions are listed on the Early Admit application).
- Prospective students are required to place into at least ENG 100 and MATH 24 to be eligible.
- Early Admit students register for course(s) that were approved by the high school’s counselor/academic advisor or Principal, and have met the course(s) prerequisites.
- The number of courses are determined by the student, the high school's counselor/academic advisor, AND the student’s parent/legal guardian.
- Standard course tuition and fees apply.