MEMORANDUM

May 16, 2012

TO: Susan Dik  
Faculty Senate Chair

FROM: Leon Richards  
Chancellor

SUBJECT: E5.228 – Credit Hour

This brief memo is to acknowledge receipt of the Faculty Senate’s resolution on the acceptance of UH Executive Policy E5.228 on credit hour.

c: Michaelyn Nakoa  
John Morton, VPCC  
Louise Pagotto  
Mona Lee
Memorandum

To: Leon Richards, Chancellor Kapi'olani Community College
    John Morton, Vice President Community Colleges

From: Michaelyn Nakoa, Faculty Senate Chair Kapi'olani Community College

Date: 5/15/2012

Re: Policy E5.228 - Credit Hour

The Faculty Senate met on May 4, 2012 and unanimously passed a resolution to accept the E5.228 – Credit hour policy. There were no additional comments regarding this policy.

Attachment: Policy E5.228 – Credit Hour
E5. 228 – Credit Hour

I. Introduction

This executive policy defines credit hour and directs units (UH Mānoa, UH Hilo, UH West O‘ahu, UH Maui College and UH Community Colleges) to develop a process to assure reliability and accuracy of assignment of credit hours across activities earning academic credit.

II. A credit hour

A. Is associated with an amount of work represented in intended learning outcomes and verified by evidence of student achievement

B. Reasonably approximates but is not less than

   i. One hour of class or direct faculty instruction and a minimum of two hours of out of class student work each week for approximately 15 weeks for one semester or the equivalent amount of work over a different period of time. OR

   ii. At least an equivalent amount of work for other academic activities such as online instruction, laboratory work, internships, practica, studio work and other work that earns academic credit.

III. Units shall implement a process for assuring reliability and accuracy of assignment of credit hours across all activities earning academic credit.