WHEREAS, THE FACULTY SENATE OF KAPI'OLANI COMMUNITY COLLEGE ON THIS 5TH DAY OF DECEMBER IN THE YEAR 1994, AFTER PROPER ACADEMIC DISCUSSION AND DEBATE, RECOMMENDS TO JOHN MORTON, PROVOST, THE FOLLOWING MOTION:

THE FACULTY SENATE OF KAPI'OLANI COMMUNITY COLLEGE recommends that the format developed by the Faculty Evaluation Committee after years of debate, experimentation, and pilot testing BE PUT INTO USE for lecture and laboratory classes where a standardized format is required by the Administration and/or department as soon as standardized instructions and an optically scannable format is finalized.

On page 6 of the 1993 - 1995 UHPA Contract Agreement, Faculty Evaluation follows the Board of Regents Policy, Section 9 - 15. This section establishes guidelines for periodic evaluation of faculty. These guidelines state that procedures for review of faculty must 1) provide safeguards for academic freedom, 2) provide for participation of faculty peers in the review process, 3) provide for the evaluation of every faculty member at least once every five years, and that they may 4) provide for exempting faculty who have undergone a review for reappointment, tenure, or promotion, or who have received a merit salary increase during the five-year period. The policy further calls for the developing of procedures for such review that incorporate these principles.

JUSTIFICATION: This new format offers the following advantages:
1) It incorporates questions from eight different forms currently used;
2) It has identifiable strengths and weakness based on the extensive study conducted;
3) It includes safeguards to identify those students who answered carelessly; and
4) It protects the privacy rights of instructor by requiring explicit instructor permission in writing in order to use the results for further research.

Nancy J. Bushnell, Chairperson
Janice Cook, Vice Chairperson