

Faculty Senate Meeting Minutes
October 6, 2008

The minutes of May 5th 2008 and September 8th 2008 meetings were approved.

SLO Resolution

Leigh Dooley, representing the Faculty Senate ad-hoc committee on SLOs proposed a Resolution which would re-state the previous agreement between the Faculty Senate and Administration—that SLOs would be developed by Faculty. One administrator had broken with the original accord and proposed SLO parameters without consultation. The SLO Committee requests a reaffirmation by Faculty Senate that SLOs be developed by faculty, that SLOs be focused on student learning, not on teaching, and that SLO statements be coordinated through the SLO Coordinator.

The SLO Resolution [attached] was seconded, discussed and passed unanimously.

Reorganization and Fact-Finding

A motion was brought to the floor by Dennis Vanairsdale to excuse the Chancellor's representative, Eileen Torigoe, from Human Resources, who had originally been invited by Faculty Senate Chair Davis to explain certain position numbers, position changes, and additions in the Chancellor's Reorganization plan. The reason given was lack of time, given the lengthy agenda, and our once-monthly meeting, and the suggestion that research could be done outside and then brought before the Senate. In discussion it was revealed that some department heads had not seen the reorganization document until that week, that some position numbers were mixed up.

The Resolution to excuse the guest from HR was seconded, briefly discussed, and passed by a vote of 11 in favor and 2 opposed.

Chair Davis suggested that a sub-committee look at the documents to check the position numbers, and have UHPA confer with administration, although UHPA has no veto power unless the reorganization interferes with workload of faculty in a negative way. He explained that substantively the plan had not changed, but the bibliography has increased, and certain "functional statements" were added. Senator Kimura stated that her understanding was that we had approved the Executive Summary of Reorganization but that the Senate had not read or voted upon the final document. She stated further that her position number was not mentioned and has now been moved. There was also reclassification of Mona Lee as Dean.

After the discussion, the Resolution was seconded and passed unanimously: 15 in favor 0 opposed.

The Resolution #1 from an Informal Group of Representatives who are a part of the DAC.

[see attached]

After the discussion, the Resolution was seconded and passed unanimously. 15 in favor 0 opposed.

Resolution: “That the Executive Committee appoint an ad hoc committee to review the concerns of faculty with respect to the Reorganization and provide feedback to the Senate to build upon the work of the previous committee and perhaps add to it, and include consultation with UHPA.”

Math/English Requirement for Certificate: Louise Pagotto Action Request.

The Curriculum Committee was supposed to handle this Action Request Spring 2008. According to Senator Vanairsdale, it was not handled by Curriculum and may be passed on to Academic Standards. Chair Davis stated that when this issue came up with the Culinary Certificate, Faculty Senate asked Administration for a policy, but although there was a Catalog statement, Administration could produce no written policy. One senator pointed out that Honolulu CC has a Fashion Design Certificate with no math or English requirement. The Culinary Arts representative stated that there is no BOR policy currently in existence. It was pointed out that English/Math competencies might be implicit in other vocational/academic content courses in context, i.e. Philosophy 110 (logic) can be substituted for math for the AA degree. Students in the vocational programs are focused on hands-on learning. We need to consider the needs of the consumer student whose goal is to be successful in the work place.

Senators agreed by consensus that the Curriculum Committee should have the first option to determine what is right. If Curriculum Committee does not have time/resources to deal with this issue, it will be passed to Academic Standards which may have a broader representation of departments.

Committee Reports

As Senate Vice-Chair, Dennis Vanairsdale reported on committees. A response is required to Administration from the Budget Committee by October 10th. Volunteers are needed for this committee. Senator Overton pointed out that the Budget Committee should not confer directly without consultation and approval of the Senate at large. Budget Committee cannot represent the views of the Senate, and Senate will not meet until November.

Senator Vanairsdale reported that the Evaluation Committee recommended that we align our campus with the system tenure and promotion requirements. As currently in practice at KCC some individuals have to prepare both a Contract Renewal and Promotion dossier as two separate documents. Using similar guidelines for both would lessen the workload for instructors.

Senator Vanairsdale distributed the 2/4/2008 Budget Committee response to the original July 2007 Space Allocation Report. The Budget Committee response cited several problems with the procedure, content, and substance of the Space Allocation Report.

Faculty Senate concurred with the findings of the 2/4/08 response, especially that the Space Allocation Report should have only been concerned with *fact-finding* of space utilization; that any *recommendations* regarding space usage should have been kept totally separate. Faculty Senate wants the current Budget Committee to provide an up-to-date definitive response, since the Budget Committee is now active with wide representation.

Chair Davis is required to give a response from Faculty Senate to the Chancellor by 10/7/08.

After the discussion, the Resolution was seconded and passed unanimously. 15 in favor 0 opposed.

Resolution: “1) Request that the current Budget Committee review and reassess the 2/4/2008 Budget Committee response in light of any additional information received and input from today's Faculty Senate meeting, and either give their approval of the previous response as it stands or provide recommendations for changes by the next Faculty Senate meeting. 2) Chair Davis to write a memo to Chancellor Richards stating that Faculty Senate is not convinced there should be any space policy, that the Budget Committee is considering the issues, and that administration should ‘cease and desist’ any implementation of the recommendations from the Space Allocation Report.”

K9 Five-Year Review

After brief discussion on the status of the Five-Year-Tenure-Review procedures, including concepts of consistency between departments, the Senate passed the following Resolution.

Resolution: We authorize Chair Harry Davis to re-check and respond with an update on the status of the Five-Year-Review proposals with Kevin Roddy. Proposed, Seconded and Passed unanimously.

In discussion, senators expressed concern over the result of a negative review within the department. It was suggested that in the case of a negative review by the department chair, the issue may go to the Department Personnel Committee to be reviewed by faculty.

Distance Education Committee

Harry Davis reported that Mary Hattori agreed to chair the ad hoc faculty committee on Distance Education. She sent a list of members, which included adequate representation by some departments, such as LLL, but no representation from others. Senators were urged to encourage representation from the departments not represented. More representation from faculty is desired. Members included on the list were: Roddy, Pang, Shinagawa, Kirkpatrick, Kellogg, Hoshiko, Goya, and Nullett.

By consensus: more faculty representation required from all departments involved in offering distance education courses.

Summer Teaching Load

Academic Standards has had two months to return an opinion on this issue. Harry Davis was tasked to formulate the issue and give to Dennis. (Summer Teaching Load issue has already been accepted for grievance by UHPA.

CCCFS acting as a senate. We meet mid-month. Nothing new.

Information

CELTT has found a way to facilitate faculty in the upload of sample syllabi to the Web so that students can view sample syllabi before registration. This is voluntary and recommended for faculty to meet the student need as expressed by the Student Congress.