

To: Faculty Senate

From: Jeff Judd, Chair for Program Review, Institutional Research, and Assessment Committee

Date: 4/15/ 2015

Re: Motion to Accept Proposed Changes to PR, IR & A Committee

Ref: Please see <http://emedia.leeward.hawaii.edu/facultysenate/assessment> for documents/policies

Faculty Senate Motion

"On behalf of the Standing Committee on Program Review, Institutional Research, & Assessment, I (Senator Judd) move that the Faculty Senate adopt the proposed changes listed below to the Program Review, Institutional Research & Assessment Committee presented to the Faculty Senate."

Item Change	Current	Proposed Change(s)
Committee Name	Program Review, Institutional Research, and Assessment Committee	Assessment Committee
Committee Functions	<ol style="list-style-type: none">1. Maintain a continuing overview of the instructional program for quality and content.2. Monitor, evaluate, and recommend policies and procedures relating to program reviews.3. Review program reviews and recommend their acceptance, revision, or rejection.4. Make recommendations concerning academic and related programs and activities undertaken outside the traditional framework of classroom activity.5. Review and evaluate the programs and activities conducted in this manner.	<ol style="list-style-type: none">1. Monitor, evaluate, and recommend assessment policies and procedures to drive campus-wide decision making.2. Work with the Administration and Office of Planning, Policy & Assessment to facilitate the assessment process and establish a culture of assessment.
Committee Membership	<ol style="list-style-type: none">1. The Committee Chair and appointed faculty members shall be voting members.2. The Dean of Arts and Sciences or designated representative shall be invited to serve as a non-voting member.3. The Committee Chair shall coordinate with the Director of the Office of Continuing Education and Workforce Development as appropriate.	<ol style="list-style-type: none">1. The Committee Chair and appointed faculty members representing instructional and support units shall be voting members.2. At least one member from the Administration and Office of Planning, Policy & Assessment shall be invited to serve as a non-voting member.

