PLA Meeting

Attendees: Grant Hegelson, Joel, Jeff Judd

11/6/2015

General notes – yellow represents action items.

1. Credit by Exam Grade (CBIE) is now 50% of tuition
2. Problem-Based Assessment (PBA) is not 60% of tuition
	1. Determine if candidate is resident
3. Application for either – example WCC (get model)
4. Process for CBIE/PBA application
	1. Request PBA w/dept chair
	2. Determine # of credits.
	3. Form for each class – ID each course
	4. Faculty to do evaluation
5. Assessment Fee?
6. Who creates PBA for student fee for Division office
7. Admission & Registrar – Who is best to do this/Division Chairs
8. Who can post a fee? Who can collect a fee?
	1. Check Flora in Maui, she has built a CRN as a course that takes off 50% for course
	2. Code was created – code will tell you how much was generated – (so need code for tracking)
9. Joel asked - Does CBIE registration activity considered enrollment?
	1. Grant – Yes, registration gets counted. At LCC, must have enrolled in at least 1 course to do CBIE.
	2. Jeff – This impacts any other data associated with enrollment – need to check with Guy.
10. Post forms to LCC PLA folder
11. Need to determine - Who signs form for PBA ?
12. Each campus has to add grade mode – add PBA all at once.
13. PBA is not institutional credit – limit degree AA minimum – 4 classes/12 credit limit
14. Do we have a credit limit for certificates? Ask Candy
15. How many transcripts do you need to show update PBA grade?
16. Recording of grades
	1. CBIE – CB
	2. AP/CLEP – CE currently at LCC, but want CR since no way to distinguish between AP and pass/no pass course. Right now CR policy in catalogue but can’t use CR for core classes. Add clause if a student chooses, then AP/CLEP rule doesn’t apply. Stu (counselor) is looking into how this CR might impact STARFISH and students registering.
17. Goals:
	1. Create Leeward CC PLA webpage
	2. Provide attributes for tracking PLA candidates
	3. Provide institutional codes 5810 (sailor)/A1014 (marine) for tracking.