10 Steps to Service Learning

Before entering cooperating school:

1. Acknowledge service learning component of course.
2. Must have Fingerprinting done.
3. View list of service learning partner schools.
4. Choose 3 schools from list (1st choice, 2nd, 3rd).
5. Email school and cc instructors (form letter).

Upon being invited to cooperating school:

6. Meet with cooperating teacher (form) and set schedule.
7. Complete service learning hours and log hours.
8. Signature assignment; Case study paper.
9. Complete evaluation form.
10. Send a thank you letter to school.