



Kapi`olani Community College
Reorganization Plan

Presented by
Leon Richards
February 5, 2008

(Consultation with Continuing Education Faculty and Staff)

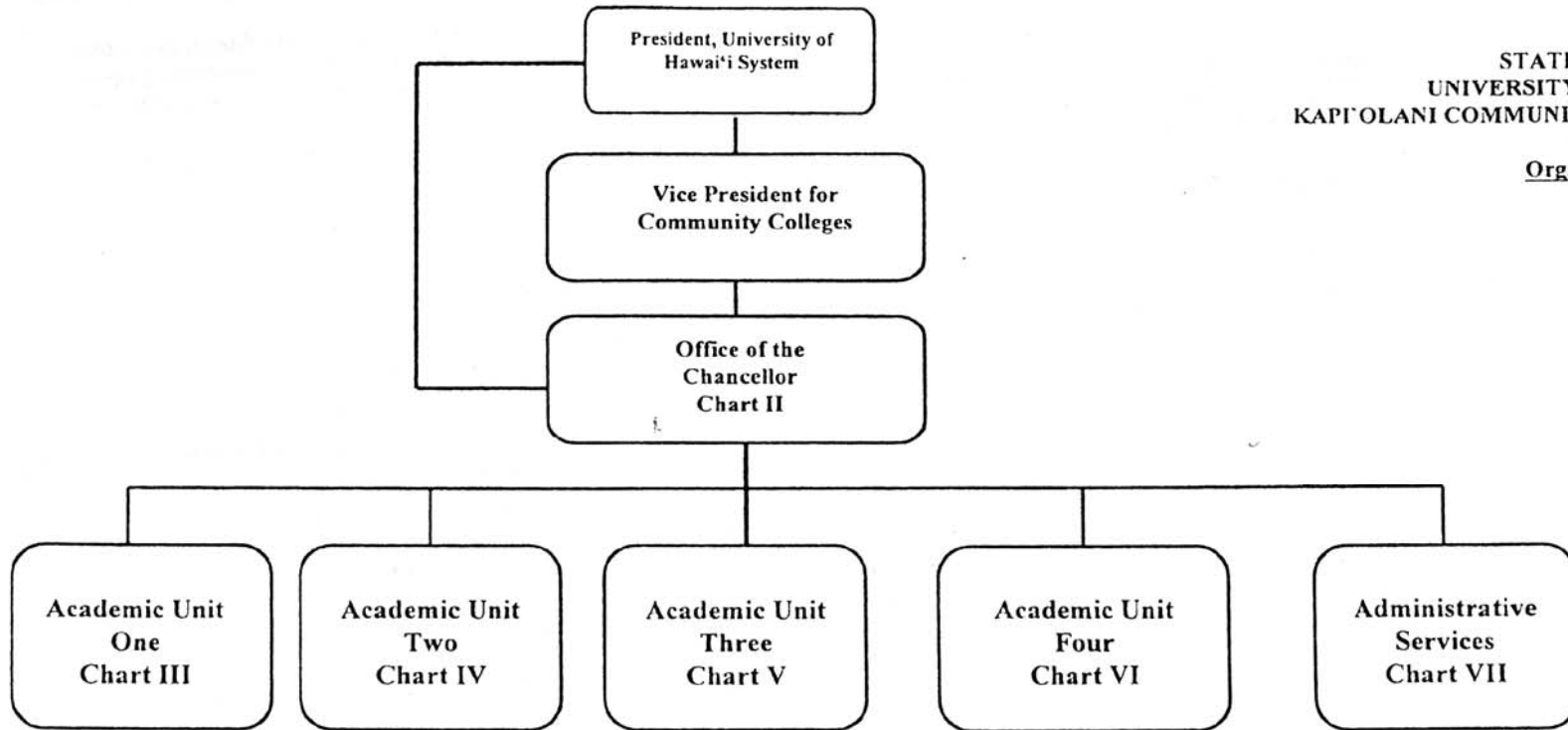
KCC Current Approved Organization



STATE OF HAWAII
UNIVERSITY OF HAWAII
KAPI'OLANI COMMUNITY COLLEGE

Organization Chart

Chart I

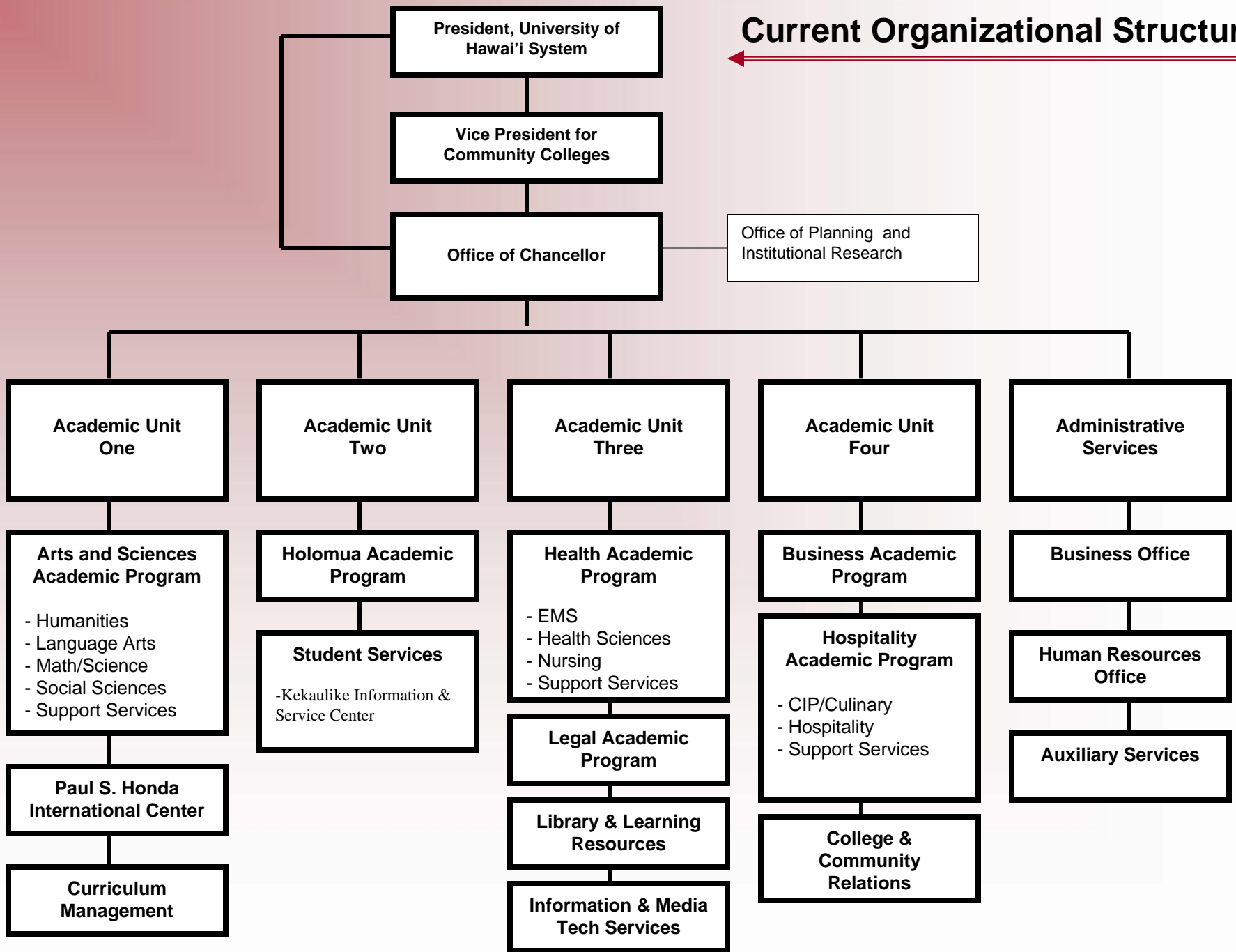


	<u>Perm</u>	<u>Temp</u>
General Fund	375.50	27.50
(B) Special Funds	24.00	

Current Structure has five main units.

CHART UPDATED
DATE JUL - 1 2007

Current Organizational Structure



President, University of Hawai'i System

Vice President for Community Colleges

Office of Chancellor

Office of Planning and Institutional Research

Academic Unit One

Academic Unit Two

Academic Unit Three

Academic Unit Four

Administrative Services

Arts and Sciences Academic Program

- Humanities
- Language Arts
- Math/Science
- Social Sciences
- Support Services

Holomua Academic Program

Student Services

- Kekaulike Information & Service Center

Health Academic Program

- EMS
- Health Sciences
- Nursing
- Support Services

Legal Academic Program

Library & Learning Resources

Information & Media Tech Services

Business Academic Program

Hospitality Academic Program

- CIP/Culinary
- Hospitality
- Support Services

College & Community Relations

Business Office

Human Resources Office

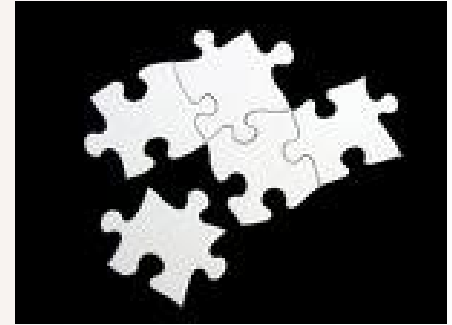
Auxiliary Services

Paul S. Honda International Center

Curriculum Management

Reorganization Proposal: *Goals*

- **Consolidate** alike functions in the major areas of the College, where appropriate, to assure:
 - consistency of **policy and direction**,
 - implementation of **common standards**,
 - coordination within and between **programs and program areas**,
 - consistency in **evaluation of outcomes**, and
 - consistency in use of **institutional research** for further development.



Reorganization Proposal: *Goals*



- Establish structure that can attend to both **system**-related issues affecting the College as well as **internal** college-related issues.
- Create opportunities for **leadership development** through delegation of projects to Vice Chancellors and Deans and through Vice Chancellors' collaboration and decision making.
- Improve **Continuing Education** by centralizing the program as per the LERN report recommendation.
- Centralize policy and management of **facilities allocations**.

Reorganization Proposal: *Outcomes*



- To improve **collaboration and coordination** of programs structurally by reducing major divisions within the college from 5 to 4 in order by :
 - Combining Academic Programs currently within Academic Units 1, 3 & 4 and placing them under the responsibility of the Vice-Chancellor for Academic Affairs (VCAA)
 - Organizing Academic Support and Resources directly within the Office of the VCAA
 - Centralizing the management of Continuing Education
 - Centralizing Campus operations

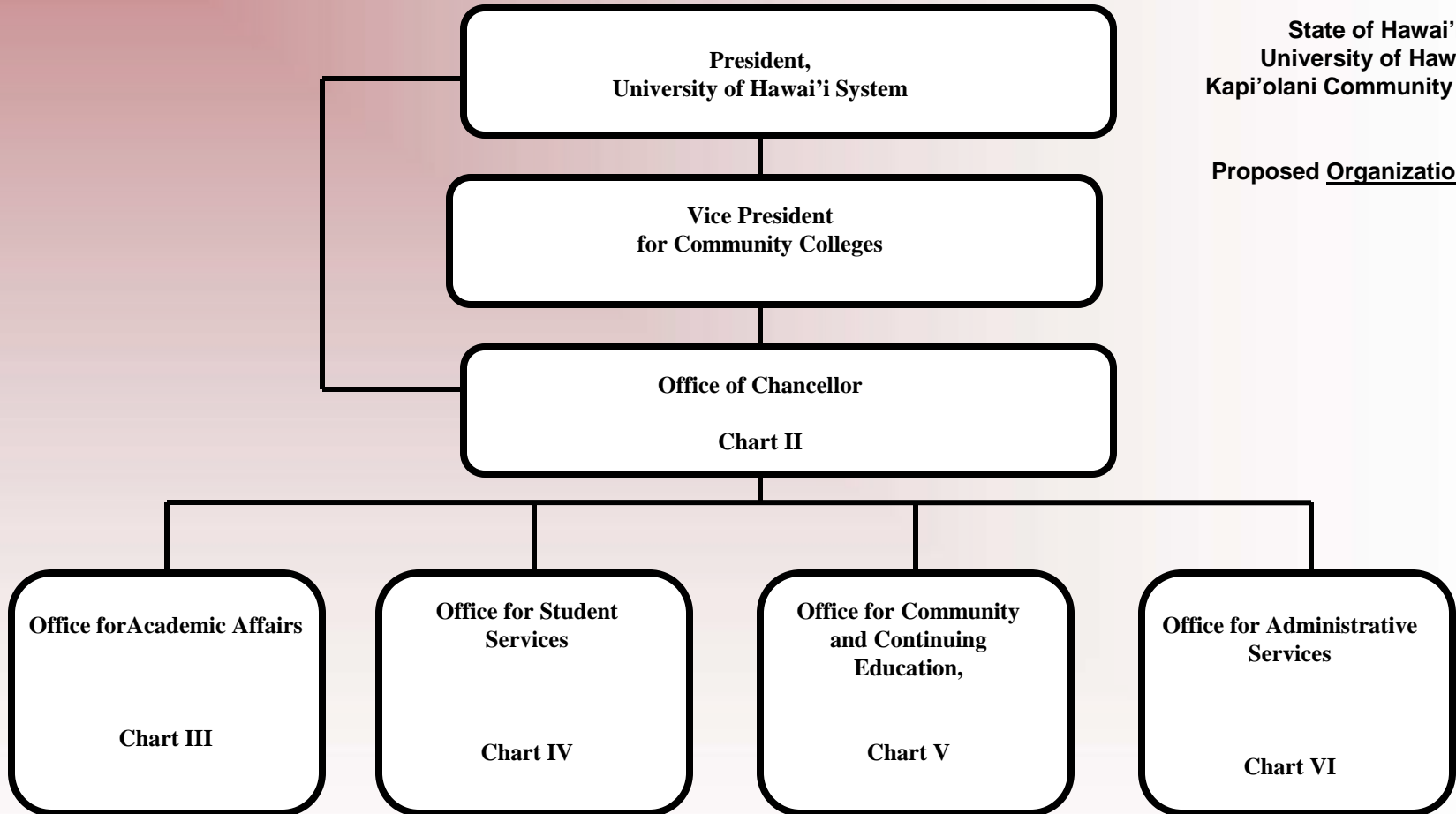
Reorganization Proposal: *Outcomes*



Improve **collaboration and coordination** of programs administratively by:

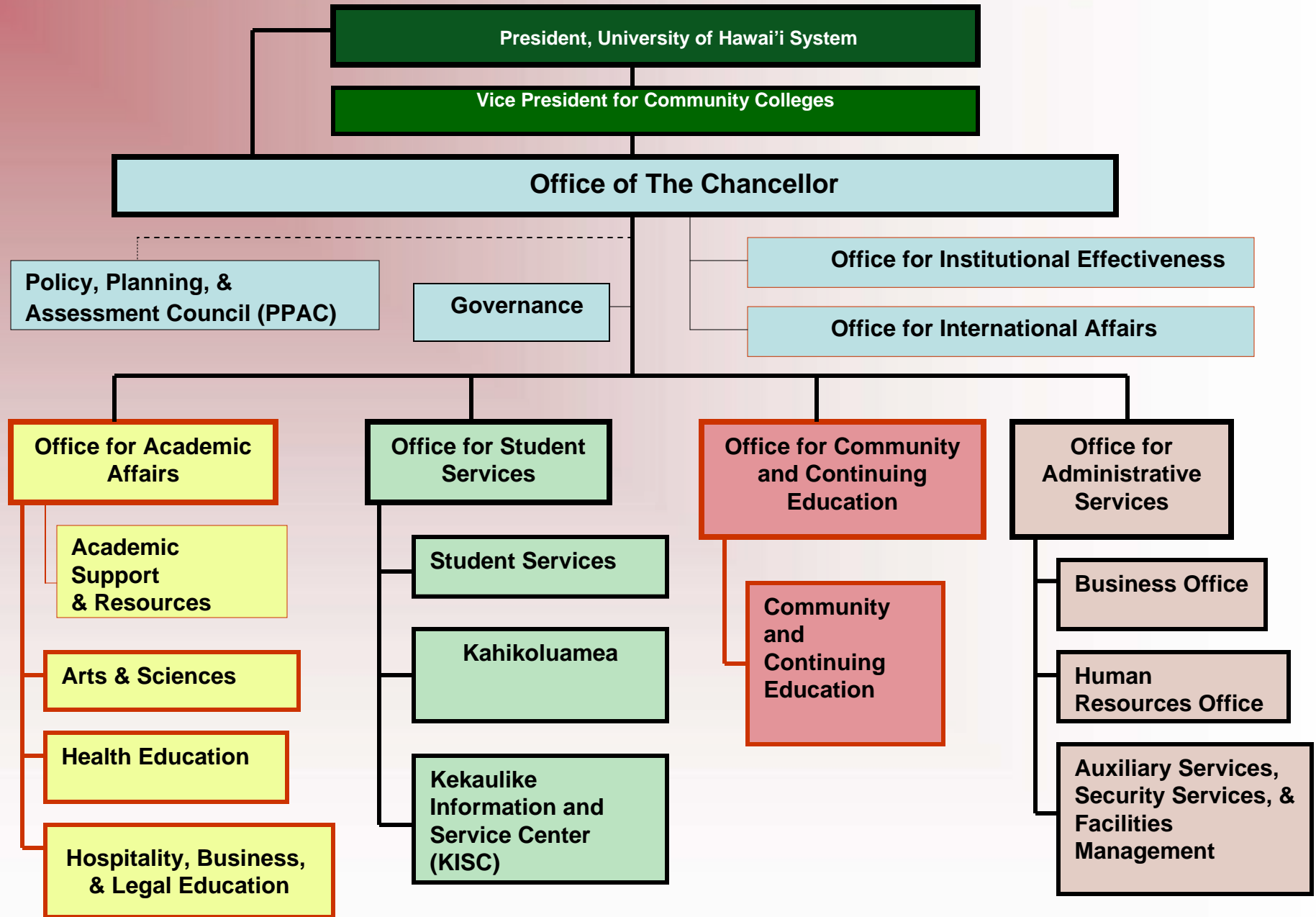
- Promoting informed efforts to obtain grants connected to institutional research
- Promoting the implementation of academic and program pathways for access & success
- Promoting the establishing of academic clusters
- Promoting organized and focused CE effort
- Promoting centralized efforts for more efficient use of space and other campus resources

Reorganization Proposal: *Structure*




State of Hawai'i
University of Hawai'i
Kapi'olani Community College

Proposed Organization Chart



Reorganization Proposal: *Implementation*



- Specific proposal includes:
 - Establish within the Chancellor's Office, an ***Office for Institutional Effectiveness*** to include planning, institutional research, assessment, and grant and resource development; and an ***Office for International Affairs***;
 - Consolidate the administration of academic programs and appropriate support and resources in an ***Office for Academic Affairs***, under the direction of a Vice Chancellor for Academic Affairs;
 - Retitle Assistant Dean positions to ***Dean*** as head of each Academic Program, i.e., Arts and Sciences; Health; and Hospitality, Business, and Legal.

Reorganization Proposal: *Implementation*



- Specific proposal includes:
 - Retitle the Dean of Student Services to become the ***Vice Chancellor for Student Services***;
 - Establish the ***Kahikoluamea Unit*** in Student Services by augmenting the Holomua Academic Program with Malama Hawai`i and FYE Student Services and counseling resources;
 - Consolidate the College's ***registration function*** by assigning resources to the Kekaulike Information and Service Center for this purpose.

Reorganization Proposal: *Implementation*



- Specific proposal includes:
 - Create an ***Office for Community and Continuing Education*** (OCCE) to consolidate and coordinate the College's efforts in the areas of community relations, continuing education, rapid response workforce development, and marketing, to be administered by a ***Vice Chancellor for Community and Continuing Education***.

Reorganization Proposal: *Implementation*



- Specific proposal includes:
 - Consolidate management of administrative services by placing academic and administrative printing and publications, mail services, emergency preparedness, grounds-keeping, and custodial services, in an ***Auxiliary Services, Security Services, and Facilities Management Unit***, under the Office for Administrative Services and its Vice Chancellor.



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