

To: Jeff Arbuckle, OFIE

From: Susan Jaworowski
Co-chair, Self-Evaluation Standard IV

cc: Guy Kellogg
Co-chair, Self-Evaluation Standard IV

Joy Oehlers
Standard IV A 1 convenor

Re: Self-Evaluation Standard IV data requests

Date: November 22, 2010

Jeff, attached are the data questions from Standard IV. At this point, we only have data requests from the subcommittee working in Standard IV A 1. The other subcommittees are choosing other methods of information gathering that do not involve your office.

There are three questions and five charts. The charts are taken directly from the 2006 report, and the subcommittee would like to replicate the questions and the scale. I would suggest putting off the Quill survey as late as possible as the campus is in the process of hiring a webmaster whose duties include an overhaul of Quill, so we should not survey that until the overhaul is completed (of course, if is not done in a timely fashion, we will have to survey on the old Quill, but as there is a possibility of a timely update, we should see if it's possible to wait for that).

Please do not hesitate to contact me if you have any general questions about the data request. If you have specific questions, you may find it more useful to contact the IVA1 convenor, Joy Oehlers, directly.

1. How do KCC students, staff, administration, and faculty receive communication about institutional policies and processes?

2. How do KCC students, staff, administration, and faculty disseminate communication about institutional policies and processes?

3. What process(es) do KCC students, staff, administration and faculty use to set and achieve goals?

Table 2.
Faculty and Staff Reasons for Accessing Quill
Fall 2005

Faculty	Staff	Question: Have you ever accessed information from “Quill” (the internal information system for Kapi’olani CC administration, faculty, and staff)?
n=49 13.88%	n=20 12.66%	Yes, for Administration purposes (i.e., memoranda, committee meeting minutes)
n = 83 23.51%	n =37 23.42%	Yes, for Forms and Procedures (for Administrative Services, Auxiliary Services, Business Office, Human Resources, Information Media Technology Services, Library and Professional Development)
n = 39 11.0%	n = 19 12.03%	Yes, for links (to UH System and Technology Resources)
n = 22 6.23%	n = 13 8.23%	Yes, for news (i.e., news feeds, events listings, news stories and headlines)
n = 54 15.29%	n = 18 11.39%	Yes, for planning (i.e., strategic plans and tactical plans)
n = 28 7.93%	n = 9 5.7%	Yes, to search Quill (intranet search)
n = 7 1.98%	n = 12 7.59%	Yes, for “411” (key services and resources available at the College)

Table 3.
Faculty and Staff Reasons for Not Using Quill
Fall 2005

Faculty	Staff	Question: Have you ever accessed information from “Quill” (the internal information system for Kapi’olani CC administration, faculty, and staff)?
n=47 13.31%	n=17 0.76%	No, I was not aware of Quill’s existence.
n = 18 5.09%	n =11 6.96%	No, I had no use for the Quill information.
n = 6 1.69%	n = 2 1.27%	No, Other.

Table 4.
Faculty Evaluation of Leadership
Fall 2005

LEADERSHIP BY	RATINGS				
	Very Poor	Poor	Good	Excellent	Don’t Know
Board of Regents	n = 13 8.39%	n = 36 23.23%	n = 30 19.35%	n = 5 3.23%	n = 71 45.81%
Former Chancellor	n =7 4.43%	n =23 14.56%	n =59 37.34%	n =33 20.89%	n = 36 22.78%
Administration (Deans and Directors)	n = 9 5.77%	n = 24 15.38%	n = 64 41.03%	n = 35 22.44%	n = 24 15.38%
Department Chairs	n = 3 1.91%	n = 11 7.01%	n = 66 42.03%	n = 61 38.85%	n = 16 10.19%
Faculty Senate	n = 0	n = 15 9.55%	n = 71 45.22%	n = 18 11.46%	n = 53 33.76%

Table 5.
Student Evaluation of Leadership
Fall 2005

LEADERSHIP	RATINGS				
	Very Poor	Poor	Good	Excellent	Don't Know
Board of Regents	n = 44 4.36%	n = 50 4.96%	n = 189 18.73%	n = 35 3.47%	n = 691 68.48%
Former Chancellor	n = 24 2.50%	n = 30 3.13%	n = 220 22.98%	n = 35 3.66%	n = 648 67.71%
Administration (Deans and Directors)	n = 22 2.17%	n = 31 3.05%	n = 264 25.98%	n = 121 11.91%	n = 578 56.89%
Department Chairs	n = 21 2.08%	n = 30 2.97%	n = 272 26.93%	n = 118 11.68%	n = 569 56.34%
Student Congress	n = 124 11.22%	n = 36 3.26%	n = 274 24.79%	n = 99 8.96%	n = 572 51.76%

Table 6.
Staff Evaluation of Leadership
Fall 2005

LEADERSHIP	RATINGS				
	Very Poor	Poor	Good	Excellent	Don't Know
Board of Regents	n = 9 15.0%	n = 9 15.0%	n = 13 21.67%	n = 2 3.33%	n = 27 45.00%
Former Chancellor	n = 5 8.33%	n = 15 25.0%	n = 19 31.67%	n = 11 18.33%	n = 10 16.67%
Administration (Deans and Directors)	n = 5 8.47%	n = 20 33.9%	n = 22 37.29%	n = 6 10.17%	n = 6 10.17%
Staff Council	n = 4 6.67%	n = 10 16.67%	n = 24 40.00%	n = 7 11.67%	n = 15 25.00%