



Professional Development Plan (200 points)

What is the Assignment?

- **Write a professional development plan for becoming a teaching professional**
 - Part 1: Community College Plan – Brief introduction & plans for community college
 - Part 2: Becoming a Teacher Plan – Your plans to become a teacher*
 - Part 3: Teacher Job Plan – Your plans to get hired as a first-year teacher*
 - Part 4: Teacher Growth Plan – Your plans to develop into an effective teacher*

*Replace “Teacher” with Paraeducator, Counselor, Admin, etc., if other career is planned.

- **Plan ahead:** You have **4 weeks** to complete this assignment
- **Submission:** [Submit to Laulima Assignments](#) by the due date handout found in Modules.
- **Video Instruction:** [Click here if you need instructor to talk you through the assignment](#)

How is the Assignment Graded?

- An “A” paper will have the following criteria: [Click here for the overall scoring rubric](#)
 - Part #1
 - Your plan includes a developed introduction (name, major, career goal)
 - Your plan includes specific/detailed academic/professional goals for Leeward
 - Part #2
 - Your plan includes the specific college and/or area you plan to transfer to
 - Your plan includes all specific details needed to transfer (see list below)
 - Part #3
 - Your plan identifies specific school and the grade level you plan to work at
 - Your plan includes all specific and accurate steps on how to get job at school
 - Part #4
 - Your plan includes a specific and detailed plan for growing as a teacher

What Does an “A” Assignment Look Like?

PLEASE USE EXAMPLES ONLY AS A GUIDE AND DO NOT COPY DIRECTLY INTO YOUR OWN WORK!

- Example #1 – [Professional Development Plan \(no comments\)](#)
- Example #1 – [Professional Development Plan \(with embedded instructor comments\)](#)
- Example #2 – [Professional Development Plan \(done graphically\)](#)



A+



Why Are We Doing This Assignment?

“If you don't know where you are going, you'll end up someplace else.”

- Yogi Berra

“If you don't design your own life plan, chances are you'll fall into someone else's plan. And guess what they have planned for you? Not much.”

- Jim Rohn

- Many of us may not think about creating a professional development plan as part of our teacher training. However as Berra and Rohn so aptly stated above, not planning your future is the same as not realizing your future. Even if you have no real idea of your life goals, making that first conscious effort at examining your possible paths helps determine if any are the right one.
- This assignment is designed for you to begin developing your own plan by envisioning the educational environment in which you would like to belong. **It is okay to have no idea of what you might want to do, but completing this assignment will definitely help begin that process.** It represents an integral part of being a teaching professional and a professional development plan is required for renewing a teaching license. This assignment will become part of your teaching portfolio in ED 295 Service Learning.

Extended Assignment Instructions & Comments

1. Divide your professional development into 4 parts. More instructions and resources below.

- Part 1: Community College Plan – Brief introduction and your plans for community college
- Part 2: Becoming a Teacher Plan – Your plans to become a teacher*
- Part 3: Teacher Job Plan – Your plans to get hired as a first-year teacher*
- Part 4: Teacher Growth Plan – Your plans to develop into an effective teacher*

* Substitute “Teacher” with Paraeducator, Counselor, Admin, etc., if other career is planned.

2. Suggestions for creating your professional development plan.

Plan should be specific

- To be specific choose a specific college (e.g., UH Manoa vs. UH West Oahu)
- To be specific choose a specific school and grade level (e.g., 3rd grade Kapolei EI) that you plan to work at someday. No worries if you change your mind later in the semester!

Plan should be detailed

- Plan should include the details for each part: semester/year graduating, specific criteria for college – GPA, tests needed, acceptance date, hours of field work, etc. ; specific criteria for becoming a teacher – tests needed, etc.
- This forces you to really look at whether your plan is realistic and helps you make decisions that don't waste your time or money later on.

Plan does not have to be written as long as plan is communicated clearly.

- The Professional Development Plan does not have to consist of written paragraphs, but can be communicated in any type of multimedia: PowerPoint, Prezi, video, flowchart, etc.

3. Review the resources below for Parts 1-4 **THAT ONLY PERTAIN TO YOU** to help you create the 4 parts of your professional development plan.

- Read [Text pdf \(pgs. #12-23\) for a general overview of teaching.](#)



Part 1: Community College Plan

Review the resources below to introduce yourself and plan your academic and professional goals for community college. For example, do you plan to get an AA degree? Attend any professional development workshops? Join any clubs? Work as a PPT or in an A+ program?

Introduction	Academic Goals	Professional Goals
Include your name, community college, major, overall career goal, and anything else that you think would be appropriate for the reader to know about you.	Programs at Leeward CC	Educational Workshops and Festivals Education Summit Educational Jobs A+ Programs , Educational Assistants , Para-Professional Teacher (PPT) Educational Support Services Future Teacher's Club, Scholarships

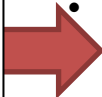
Part 2: Becoming a Teacher Plan

Review the resources below to help you plan how to become a teacher. Do you plan to follow a traditional or alternative route to become certified as a teacher? Do you plan to follow another educational type career other than being a teacher? If you don't plan to attend a four year university, then describe what you plan to do instead. Remember you must choose ONE SATEP. Once you choose a path make sure to include the specific details in your plan.



- Traditional teaching routes – Below are some resources to explore:
 - [Hawai'i's State Approved Teacher Education Programs \(SATEP\)](#)
 - SATEP schools that have articulation agreements with AAT Program
 - [UH Manoa](#), [UH West Oahu](#), and [Chaminade](#)

Good source for details



• [Articulation Agreement](#) (UHM, UHWO, Chaminade))

- Alternative teaching routes – Below are some resources to explore:
 - [Teach for America](#), [Troops to Teachers](#)
 - [Western Governors' University](#) [Nationally Accredited Online School]
 - [ParaEducators](#) (Educational Assistants, PPT, etc)



- Details needed for teaching route plan (Click on Articulation Agreement link above for answers)
 - Admission Date – when is the admission date for your application?
 - GPA – What is the minimum GPA to be accepted?
 - Pre-requisites – What are the minimum credits/degree needed to get in?
 - Entrance Tests – What are the entrance tests to get in?
 - Field Experience – Is field experience required? If so, how many hours?
 - Interview – Is an entrance interview required?
 - Background Check – Do you need a background check/fingerprinting?
 - Cost per Credit – how much does it cost per credit?
 - Time – how long does it take to complete the program?
 - [Exit Requirements – What is needed to become a licensed certified teacher?](#)

Part 3: Teacher Job Plan

Review the resources below to help you choose a school you wish to work at and how to get a job there. Do you plan to work in a DOE public school? Private school? On the mainland? Remember you must choose ONE SCHOOL!

- **Hawaii Public and Private Schools – Below are some resources to explore**

- What school do you want to teach at? What specific grade level?



- Visit Website: [List of all Hawaii Public Schools](#)
 - Click on school name for DOE information; and when in the DOE site, click on name again for school's own website
- Review List: [AST Partner Schools for Service Learning - Hawaii Public and Private Schools](#)
 - Consider choosing a school on this list especially if you need/want to visit the actual school
- Visit Website: [List of all Hawaii Private Schools](#)

- **Getting a job in a Public or Private School**

- View Website: [How do you apply for a teaching job in the DOE?](#)
 - **Recommended!** – [Start a DOE job application to find out what is required.](#)
- How do you apply for a teaching job at a private school? Do you need a teaching credential?

Part 4: Teacher Growth Plan

Review the resources below to help you plan out your first few years of teaching and how you might grow as an educator. What are your benefits and salary? Will you join a union? Coach a sport? Advise a club? Look for a mentor? Attend professional development workshops? How will you become tenured? How are you evaluated?

- New Teacher Expectations/Benefits and Salary
 - [DOE New Employee Guide and Benefits](#) – What [benefits and salary](#) can you expect as a new teacher?
 - Watch the New Employee Video Orientation for folks that you will work with.
 - Teacher Unions: Read ED 290 Text- p. 388-340, [Hawaii State Teacher's Association \(HSTA\)](#)
- Teacher Professional Development/Evaluations/Tenure/License Renewal
 - [How will you grow professionally and renew your teaching license?](#)
- How will you be evaluated each year? – [DOE Educator Evaluation System](#)